Central Registry Timeline

January

1 - Registry Closed
15 - Compliance Report sent to Tax Commission, Board of Commissioners and County Clerks
15 - Request for updated Taxing District List
31- City and County Quarterly Salary Reports Due

February

Registry is closed
1 Notice sent to all districts of upcoming year schedule

March

1 - Registry Open
2nd Wednesday - Kick-Off Webinar

April

1 - Registry Status Update sent to all districts
5 - Quarterly Compliance Report sent to Tax Commission, Board of Commissioners and County Clerks
2nd Wednesday - Monthly Webinar
30- City and County Quarterly Salary Reports Due

May

1 - Registry Status Update sent to all districts
2nd Wednesday - Monthly Webinar

June

1 - Registry Status Update sent to all districts
2nd Wednesday - Monthly Webinar

July

1 - Registry Status Update sent to all districts
5 - Quarterly Compliance Report sent to Tax Commission
2nd Wednesday - Monthly Webinar
31- City and County Quarterly Salary Reports Due

Central Registry Timeline

August

1 - Registry Status Update sent to all districts
2nd Wednesday - Monthly Webinar

September

1 - Registry Status Update sent to all districts
15 - Notice sent to all Non-Compliant from previous year- Property Tax Implications
2nd Wednesday - Monthly Webinar

October

1 - Registry Status Update sent to all districts
5 - Quarterly Compliance Report sent to Tax Commission,
5 - Physical mail sent to all non-compliant entities with due date reminder
2nd Wednesday - Monthly Webinar
31- City and County Quarterly Salary Reports Due

November

1 - Registry Status Update sent to all districts - 30 day due date reminder
2nd Wednesday - Monthly Webinar
15 - 15 day due date reminder
25 - 1 week due date reminder
29 - Final due date reminder

December

1 - REGISTRY SUBMISSION DUE

All items Due
- Budget
- Audit
- Annual Financial Template
- Annual Salary Reports
  - Cities and Counties are due on a quarterly basis (not included in registry submission)