

WELCOME TO

Luma

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Luma is a statewide modernization effort that will combine Budget, Finance, Procurement, Human Resources, and Payroll functionality into one Enterprise Resource System (ERP). This modernization effort will transform the way the State of Idaho does business, improve transparency, and provide a core foundation for the future.

Expense Management: What's Changing?

Impacts

Who:

- Purchase Card Holders
- Purchase Card Administrators
- Accounts Payable Managers
- Travelers

What:

- Travel Express will be replaced by Luma.
- Any other agency 3rd party system or spreadsheet used to track employee expenses will also be replaced.

When:

Expense Management will go-live with the Luma Finance module on July 1, 2021.

What differences can I expect?



Travel Plans

Travelers create a travel plan for approval prior to embarking. Travel plans can be compared to actual expenses to improve accuracy of future budgets.



Expense Reporting

Create, manage, and view expense reports and report history. Users will be able to view reimbursement requests and their status.



Task Automation

The integrated system workflow will expedite approvals, flag an expense report that goes over a travel plan, and flow reimbursement information to Accounts Payable.



Email Alerts

Travelers and managers receive notifications when expenses are created or ready for review and approval.



Beyond Travel

Expense Management is not just for travel but for all employee expenses such as uniform reimbursements.



Mobile Friendly

Employees interact with Expense Management on smartphones and other mobile devices for ease-of-use when traveling or working from the field.

Send Questions to: luma@sco.idaho.gov