

# Registry Checklist 2024



## Approved Budget (Fiscal Year 2024)

- Entity name
- Fiscal year
- Budget revenues and expenditures
- Budget approval document\*

\*Approval can be anything your appointing authority uses to showcase that it was approved for the fiscal year (Examples: ordinance, resolution, meeting minutes, signatures, stamp of approval, etc.)



## Audit or Actuals (Fiscal Year 2023)

- Entity name
- Fiscal year
- Actual revenues and expenditures



## IF APPLICABLE – Final Amended Budget (Fiscal Year 2023)

- Entity name
- Fiscal year
- Amended budget revenues and expenditures
- Budget approval document\*

\*Approval can be anything your appointing authority uses to showcase that it was approved for the fiscal year (Examples: ordinance, resolution, meeting minutes, signatures, stamp of approval, etc.)



## Annual Financial Transparency Report

- Revenues and expenditures
- Fund balances
- Employee salary data
  - All other districts* – Must be included in the annual financial transparency report
  - Counties and Cities* – N/A – Submit quarterly report outside of the central registry submission

Important Note: Annual Financial Transparency report coincides with the same years as the registry.