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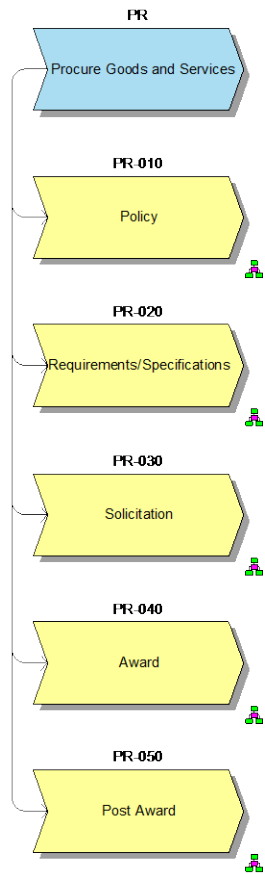


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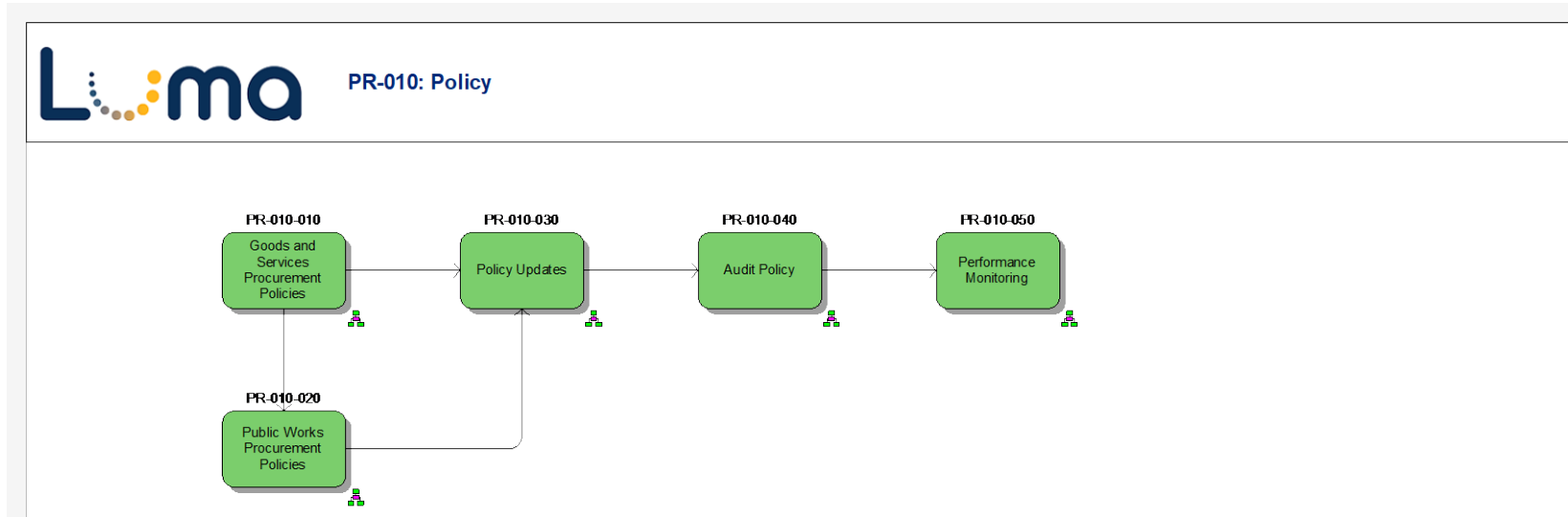


PR: Procure Goods and Services

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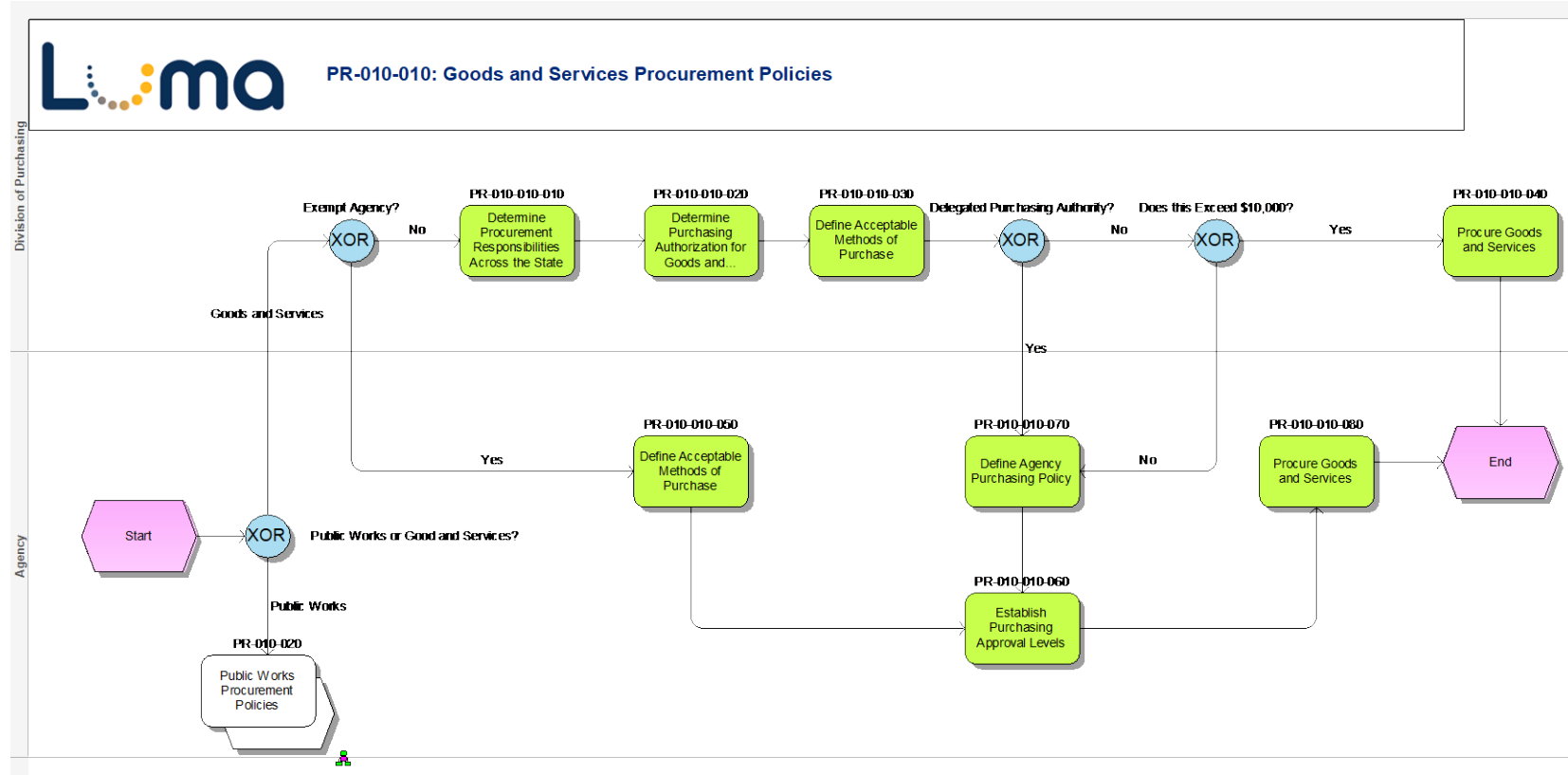
PR-010: Policy



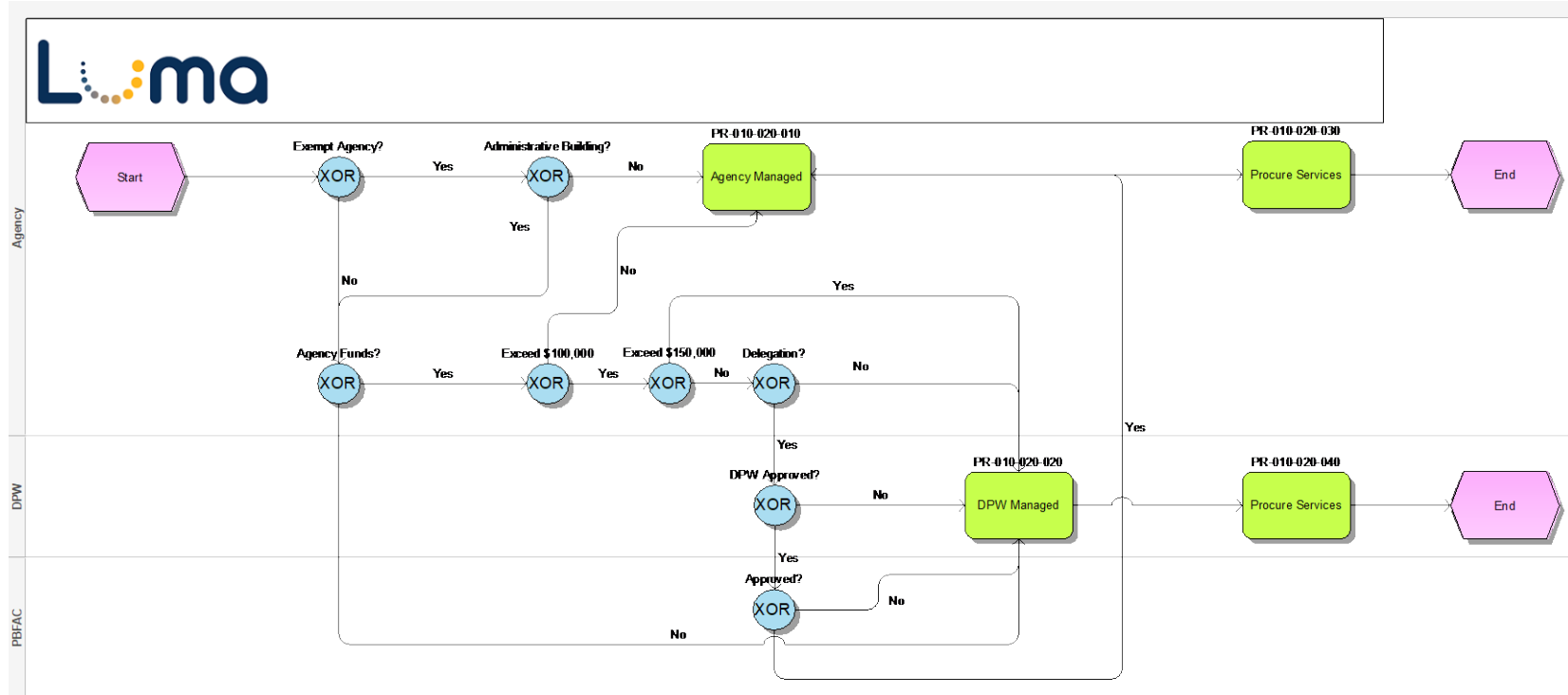
Overview of Subprocesses in this process

PR-010-010: Goods and Services Procurement Policies	This process describes the procurement of goods and services related to their particular statutes.
PR-010-020: Public Works Procurement Policies	This process describes the policies around procurement under Public Works statutes.
PR-010-030: Policy Updates	This process describes the process to update statutes and rules governing procurement.
PR-010-040: Audit Policy	This process describes audit policy for agencies under the State Procurement Act.
PR-010-050: Performance Monitoring	This process describes the methods for monitoring performance.

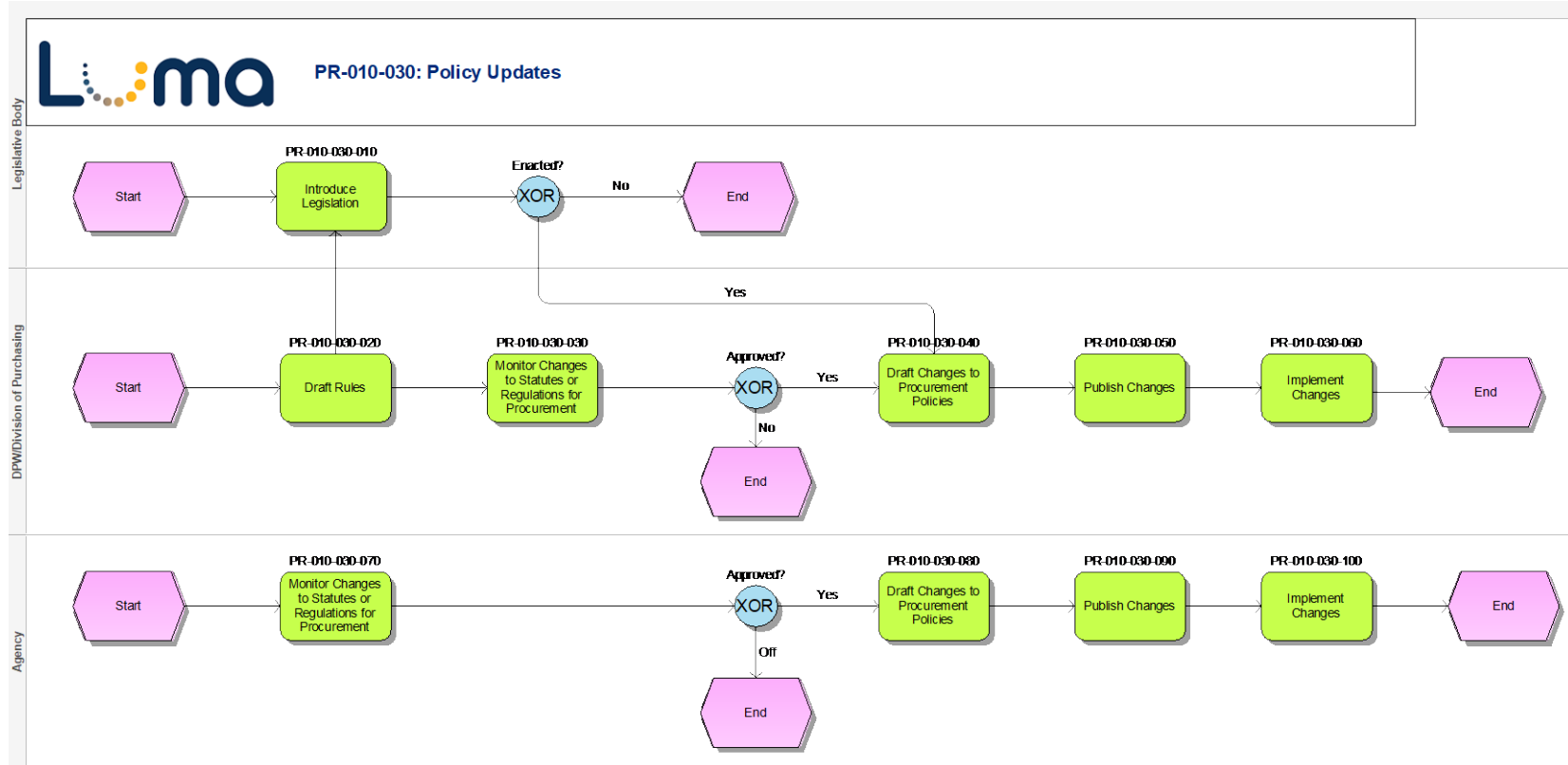
PR-010-010: Goods and Services Procurement Policies



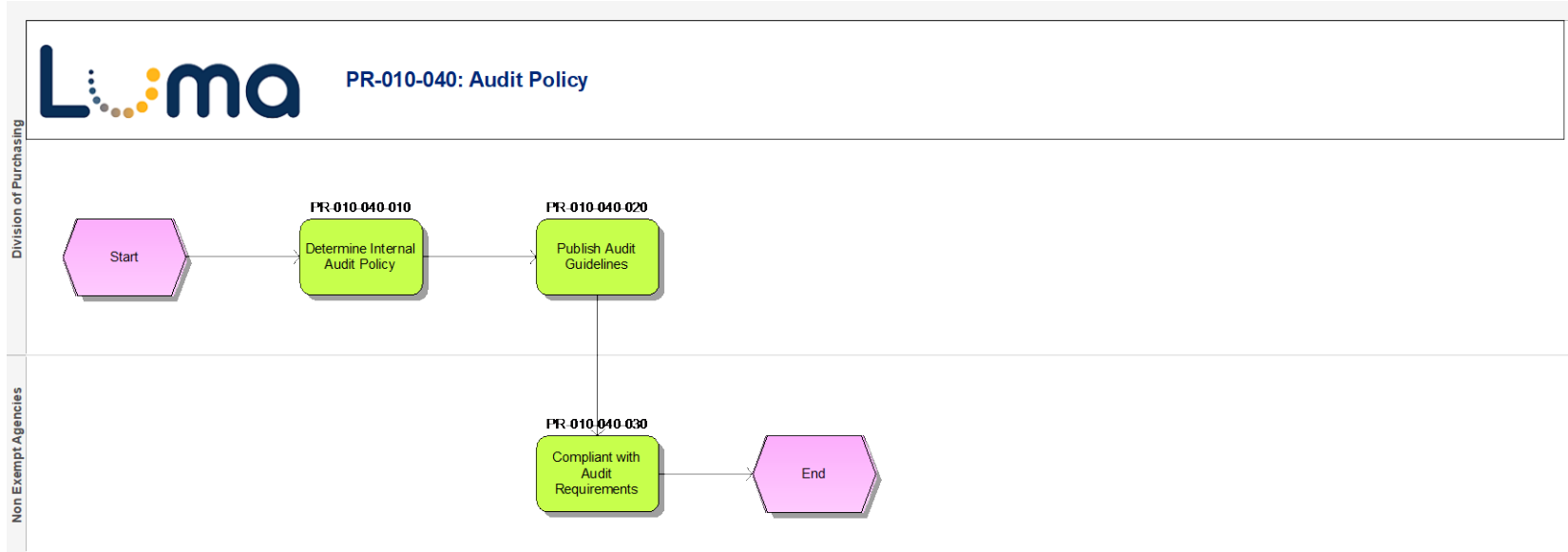
PR-010-020: Public Works Procurement Policies



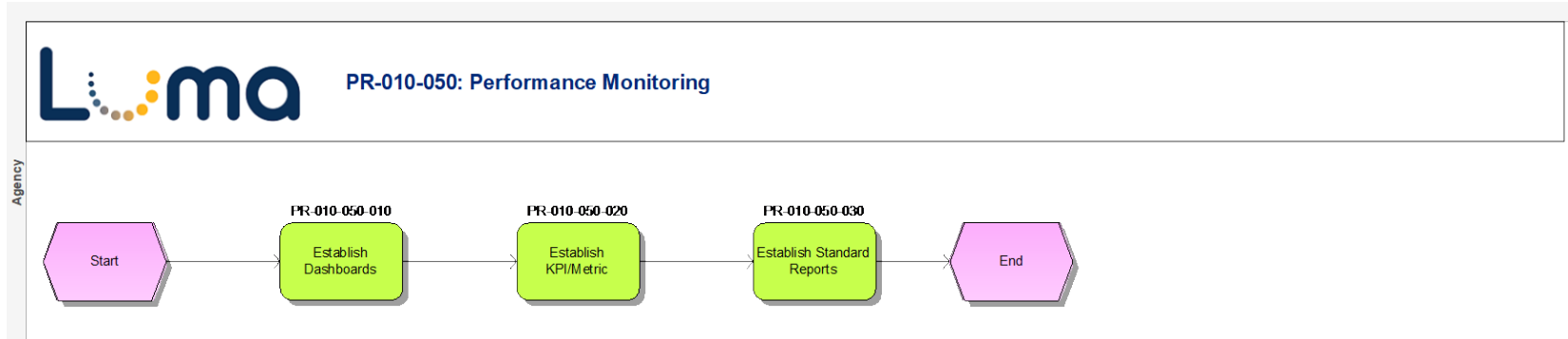
PR-010-030: Policy Updates



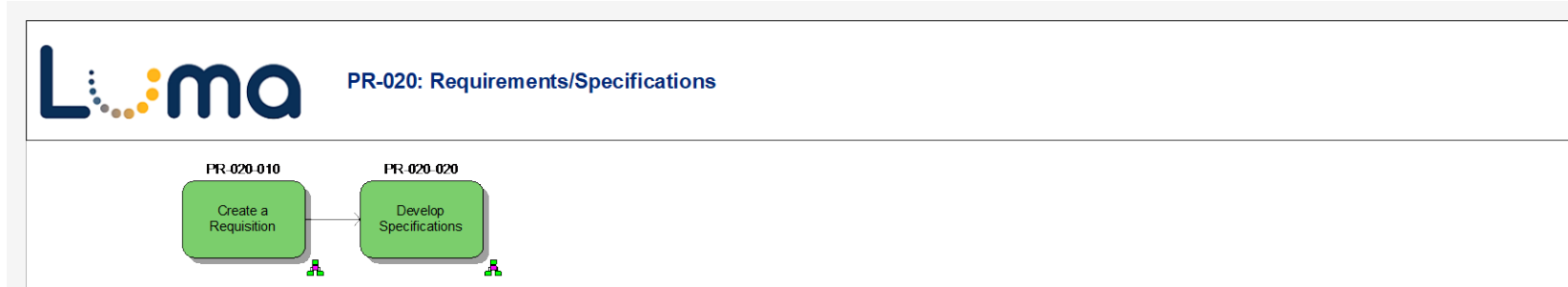
PR-010-040: Audit Policy



PR-010-050: Performance Monitoring



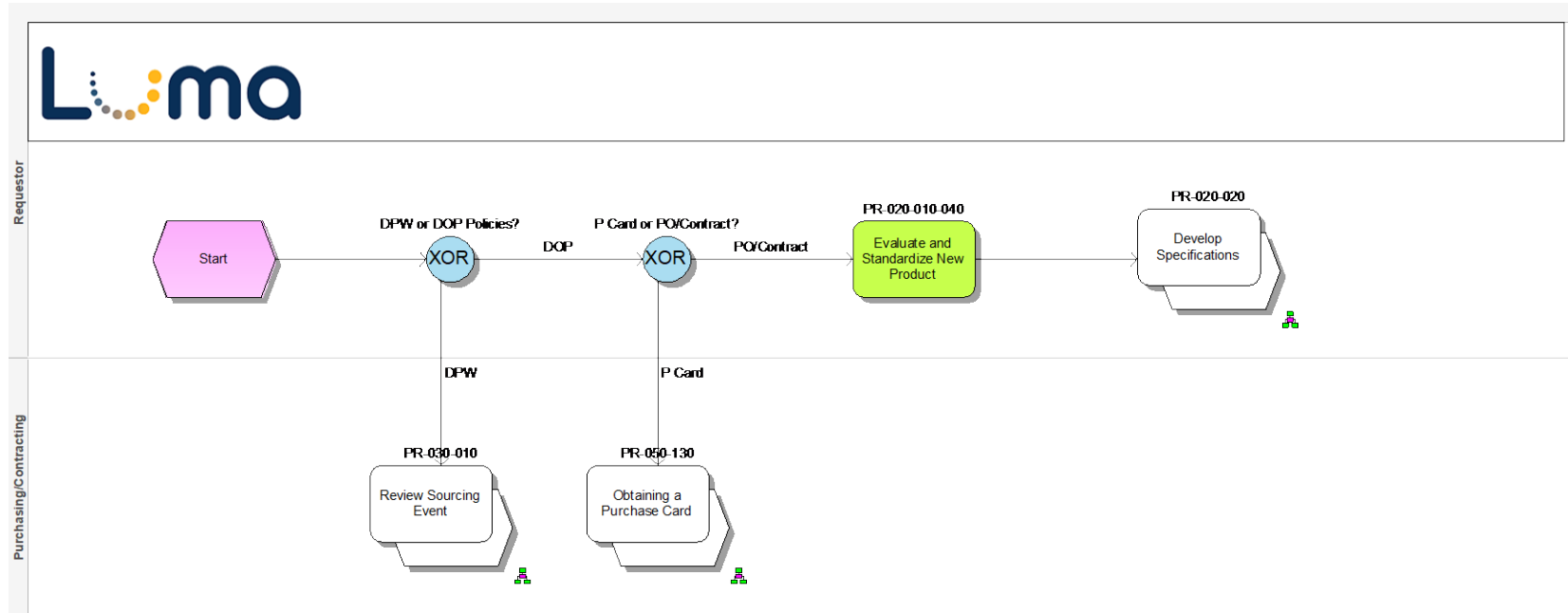
PR-020: Requirements/Specifications



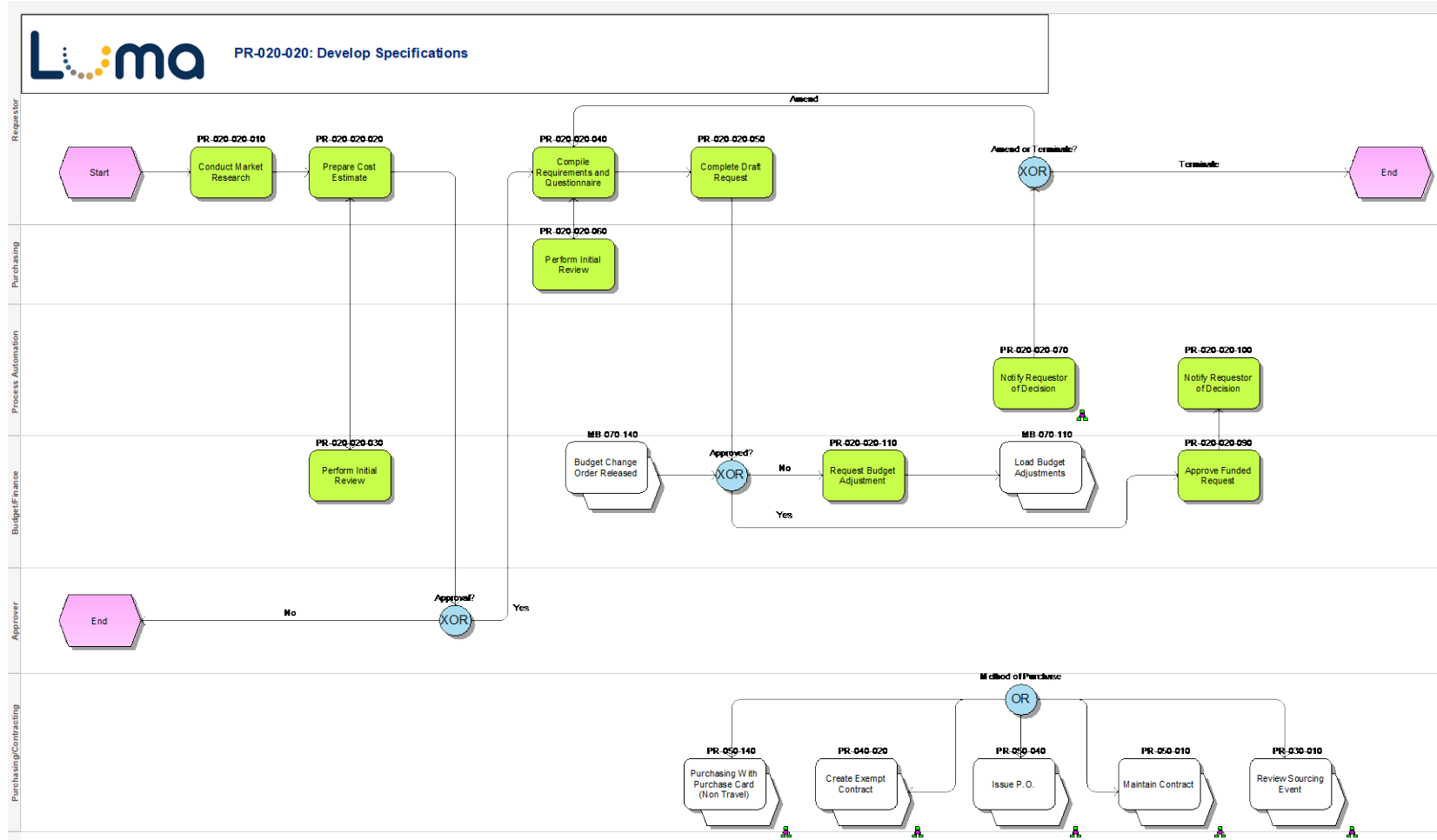
Overview of Subprocesses in this process

PR-020-010: Create a Requisition	This process describes how to initiate a requisition.
PR-020-020: Develop Specifications	This process describes processing, approving, and determining the procurement method for a requisition.

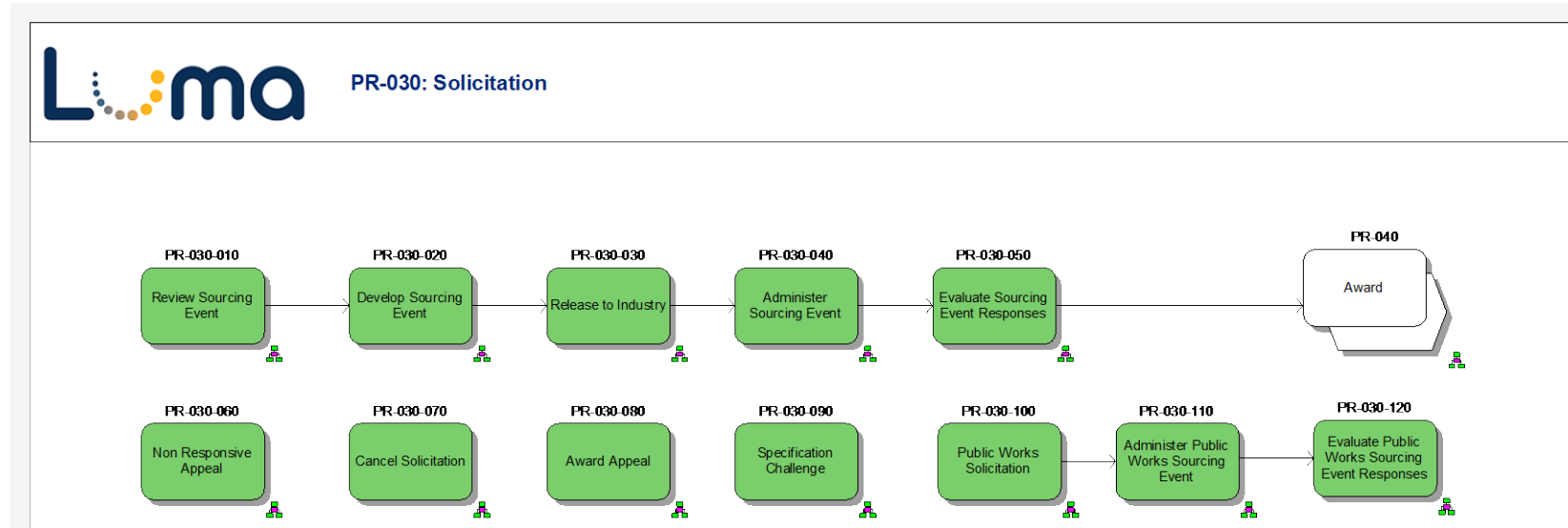
PR-020-010: Create a Requisition



PR-020-020: Develop Specifications



PR-030: Solicitation



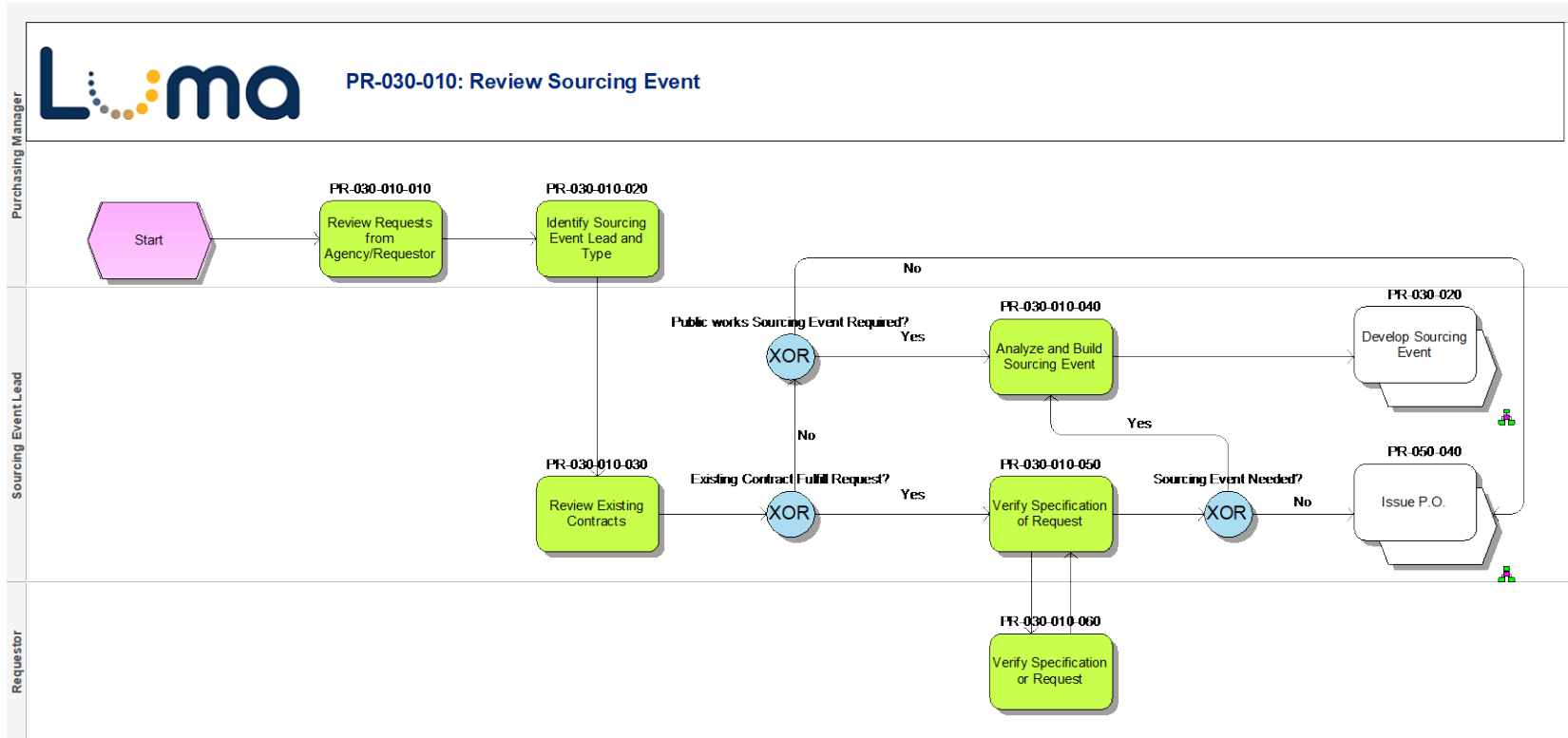
Overview of Subprocesses in this process

PR-030-010: Review Sourcing Event	This process describes the assigning and initiating of a sourcing event.
PR-030-020: Develop Sourcing Event	This process describes the development of a sourcing event to include scope of work development, evaluation criteria development, and approvals for goods and services and public works.
PR-030-030: Release to Industry	This process describes releasing a sourcing event to industry. This process also describes how suppliers may receive and respond to the invitation.
PR-030-040: Administer Sourcing Event	This process describes the administration of a sourcing event for goods and services.
PR-030-050: Evaluate Sourcing Event Responses	This process describes the evaluation and selection of a supplier for a goods and services solicitation.
PR-030-060: Non Responsive Appeal	This process describes a non responsive appeal for a formal sourcing event under the State Procurement Act.

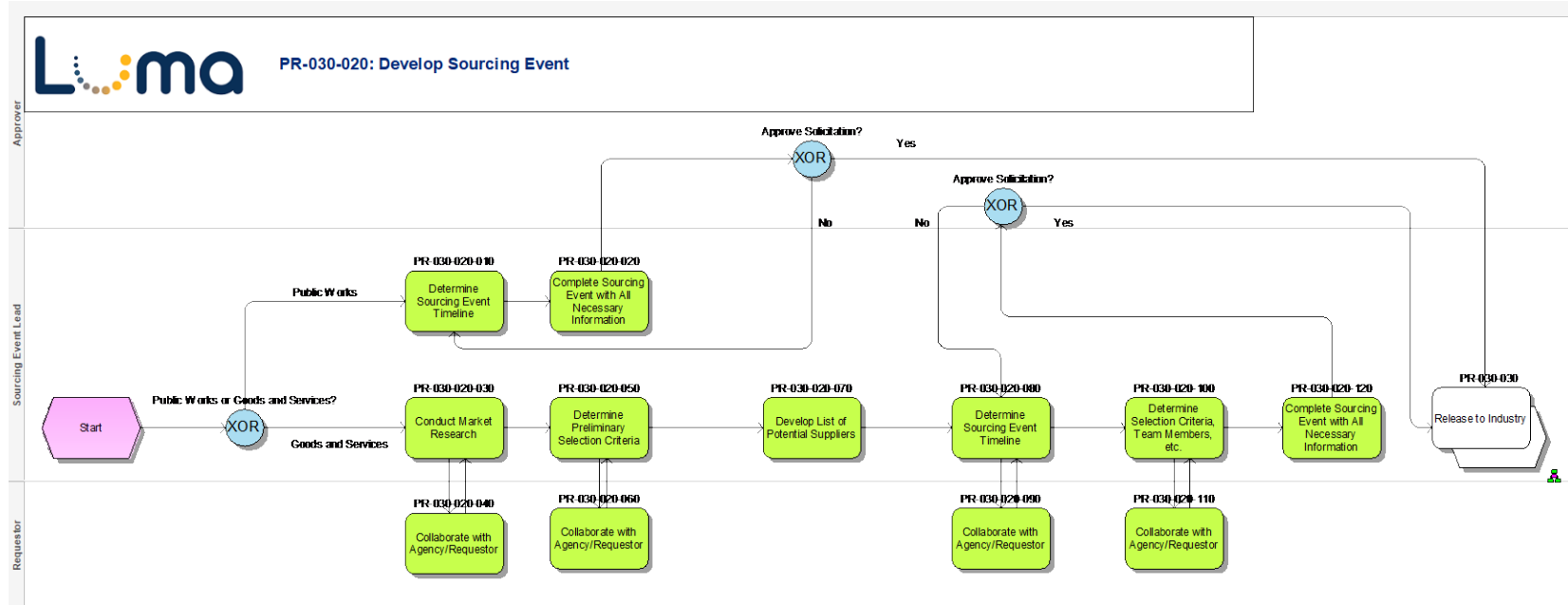


PR-030-070: Cancel Solicitation	This process describes the steps taken to cancel a solicitation.
PR-030-080: Award Appeal	This process describes the steps taken to appeal an award decision from a formal sourcing event under the State Procurement Act.
PR-030-090: Specification Challenge	This process describes the steps taken to challenge a specification in a formal sourcing event.
PR-030-100: Public Works Solicitation	This process describes steps taken to select and award a design professional or architect for a public works project.
PR-030-110: Administer Public Works Sourcing Event	This process describes the administration of a sourcing event for public works.
PR-030-120: Evaluate Public Works Sourcing Event Responses	This process describes the evaluation and selection of a supplier from a public works sourcing event.

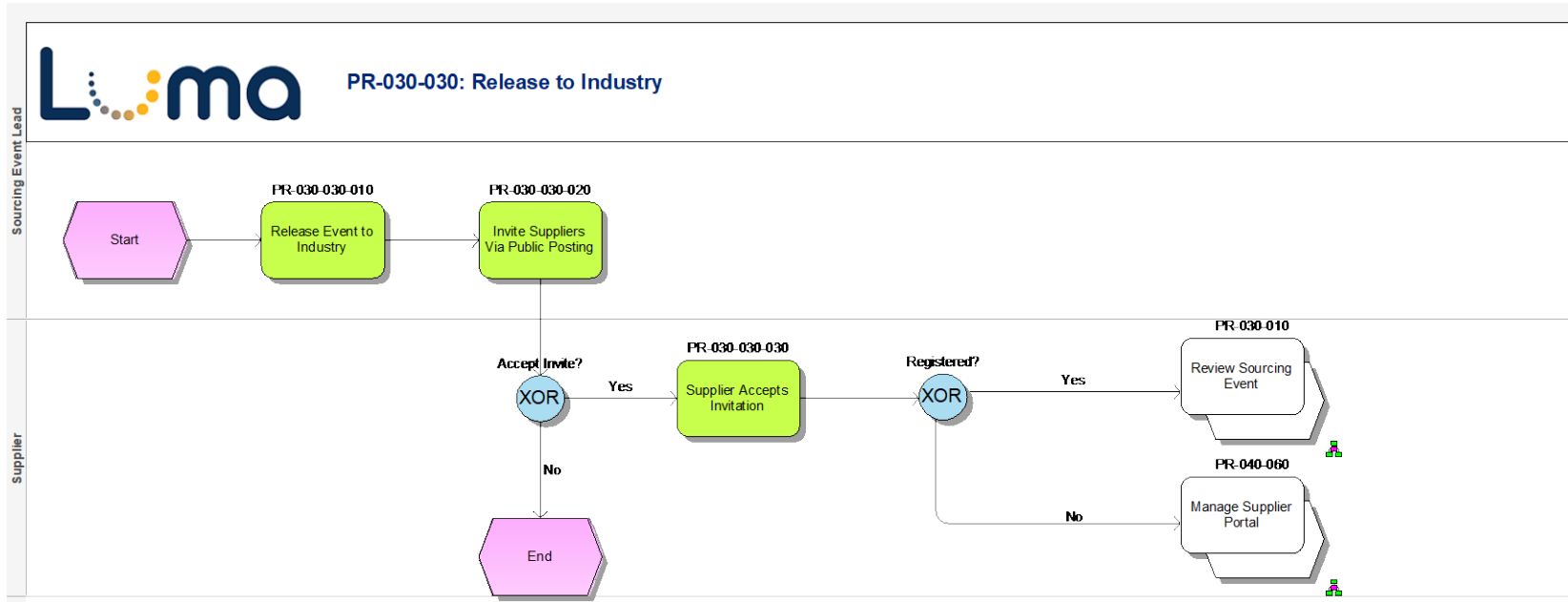
PR-030-010: Review Sourcing Event



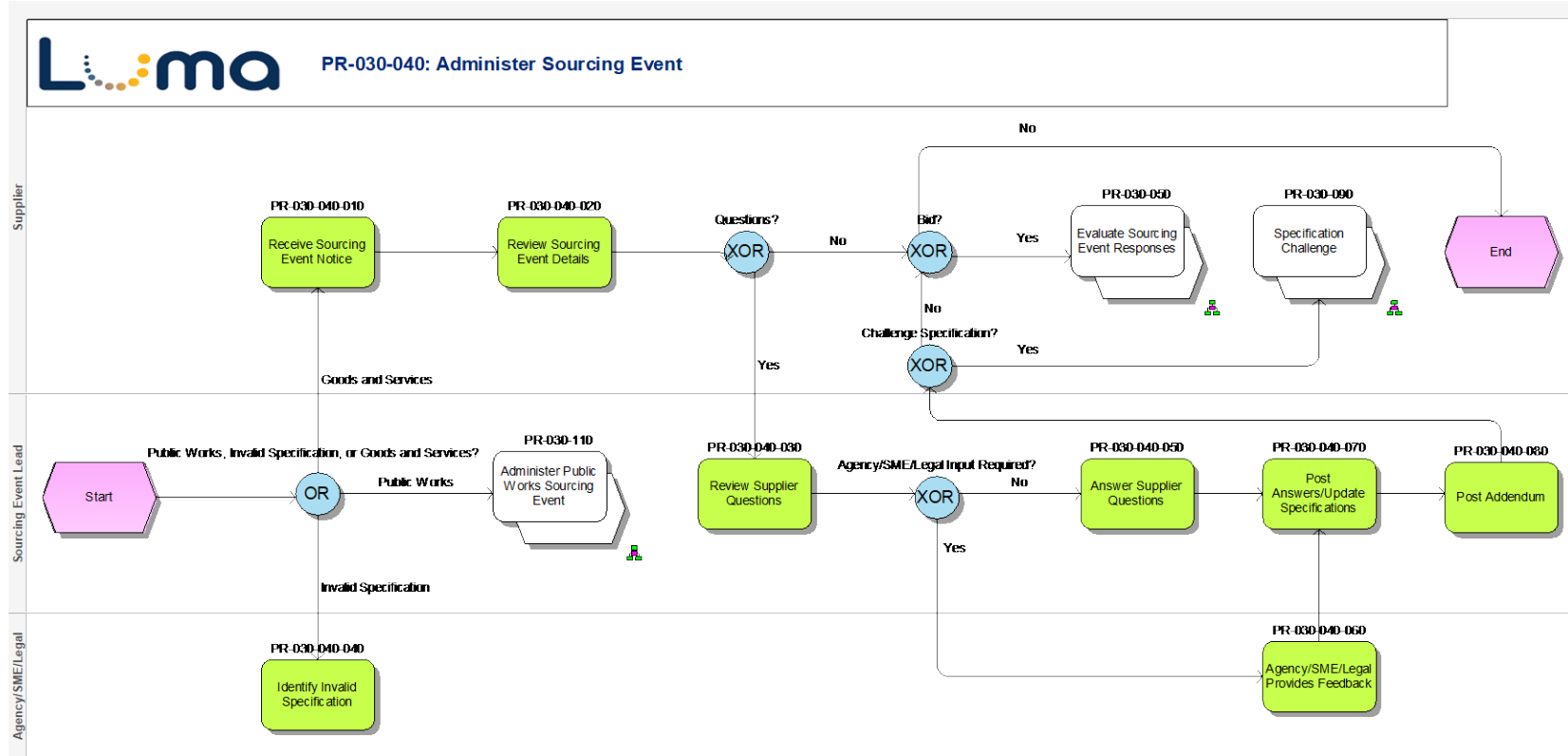
PR-030-020: Develop Sourcing Event



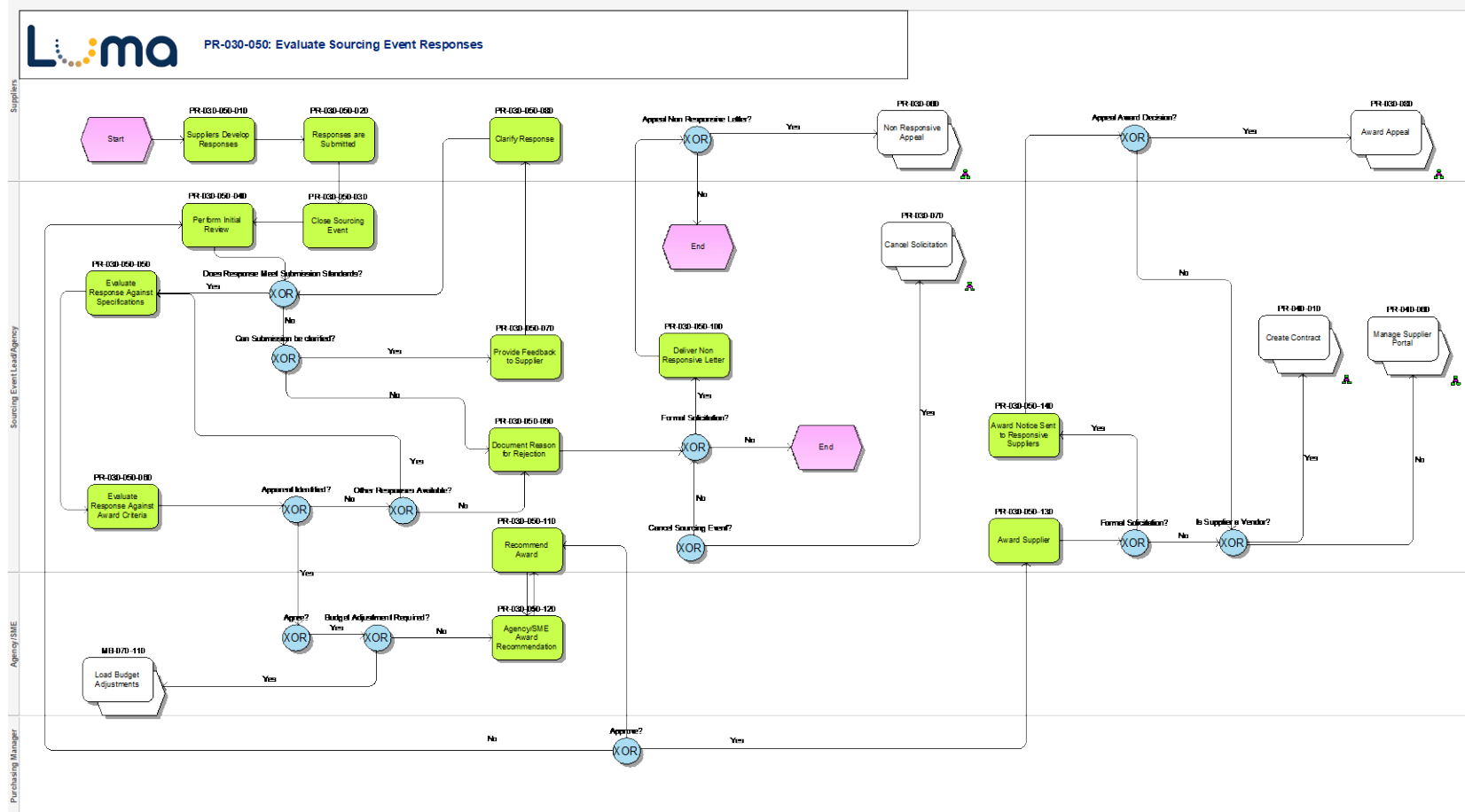
PR-030-030: Release to Industry



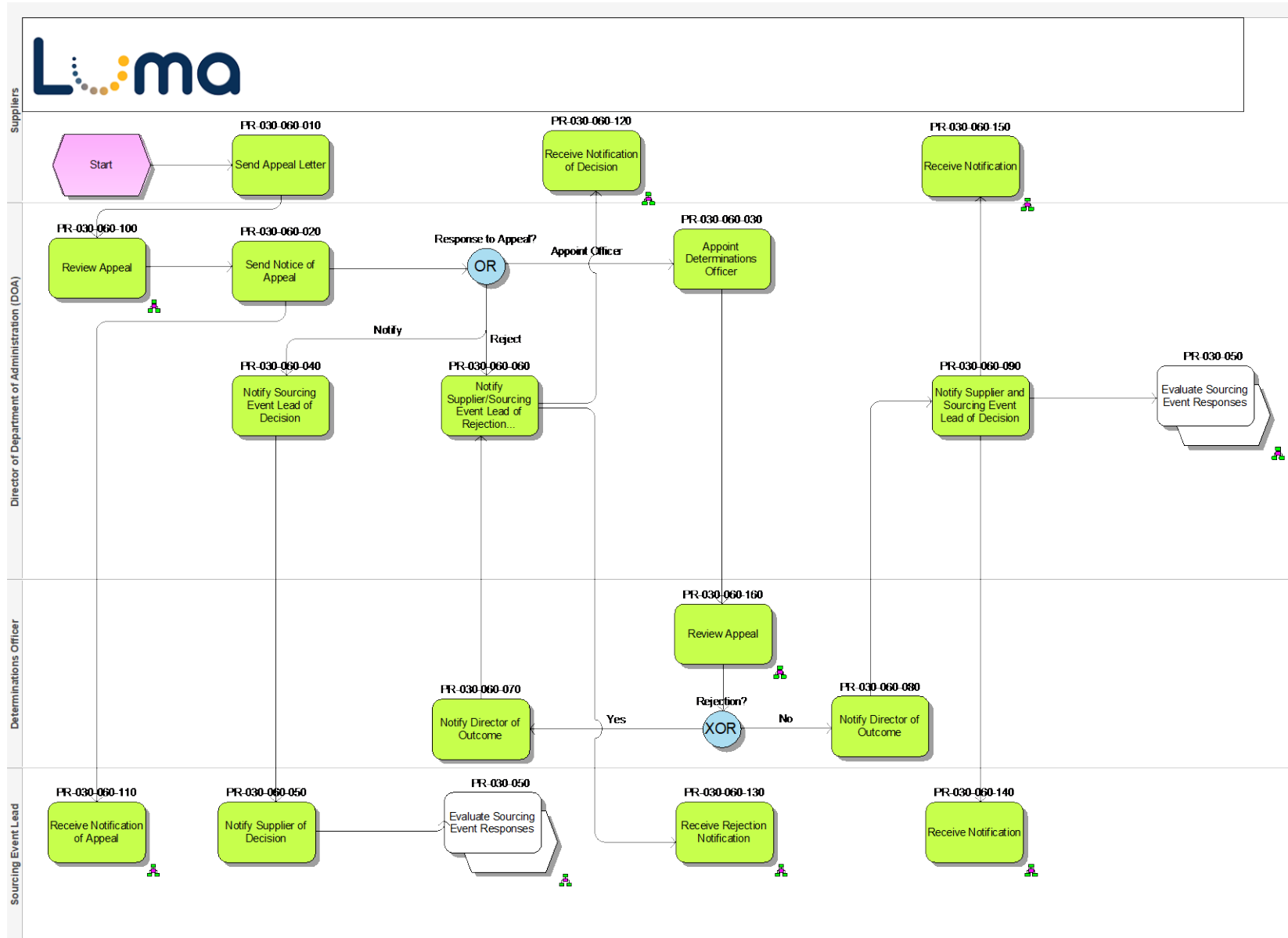
PR-030-040: Administer Sourcing Event



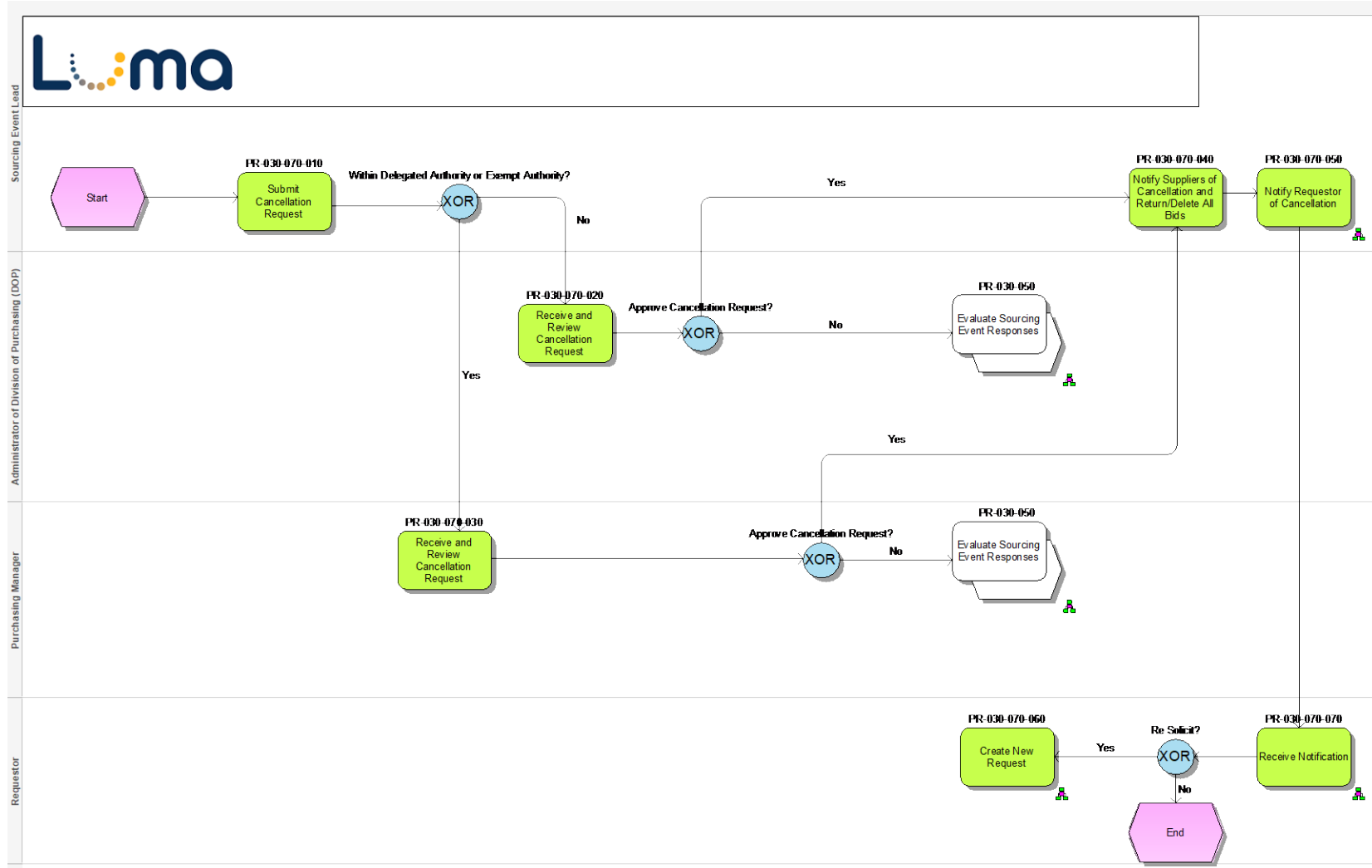
PR-030-050: Evaluate Sourcing Event Responses



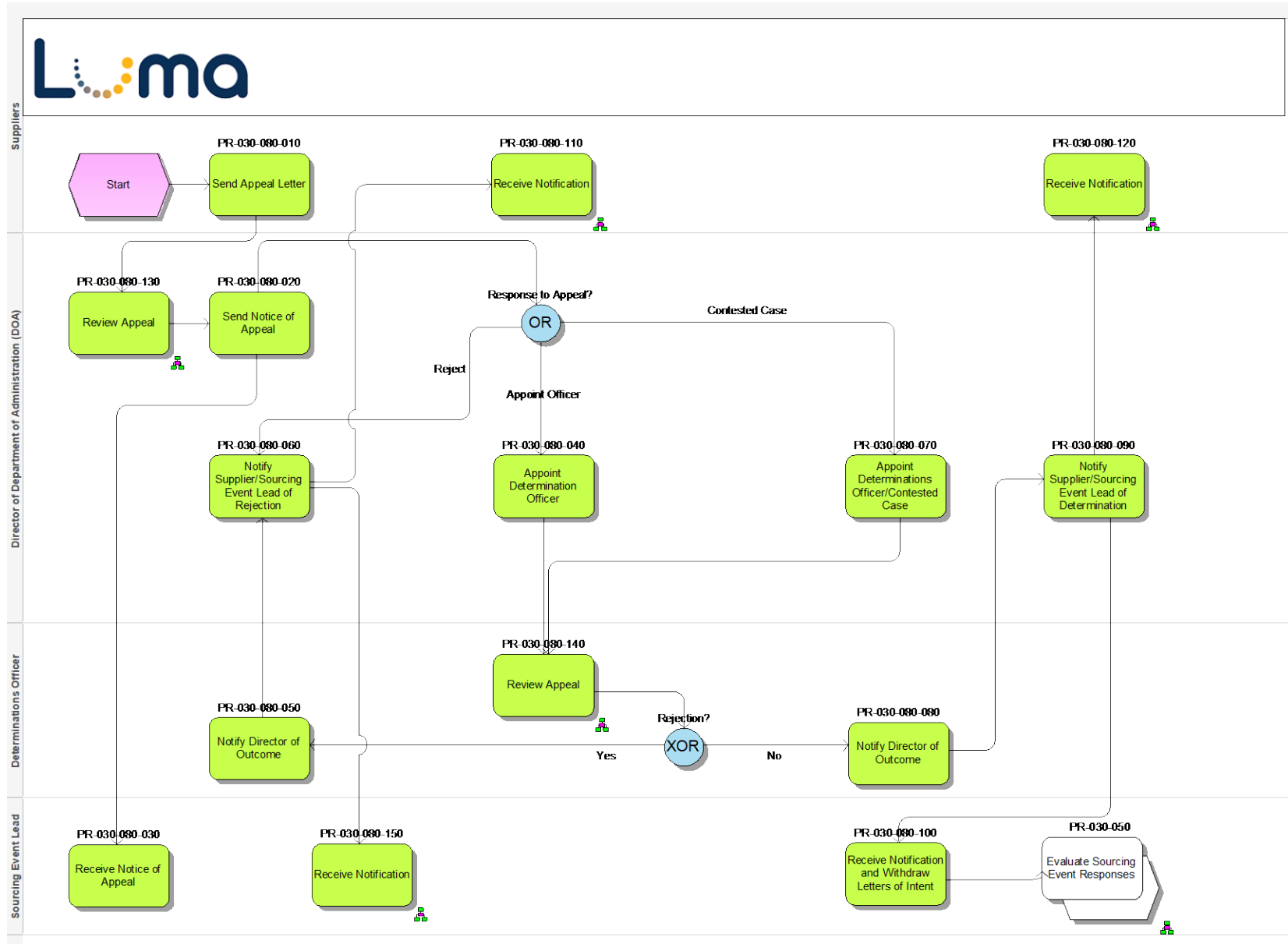
PR-030-060: Non Responsive Appeal



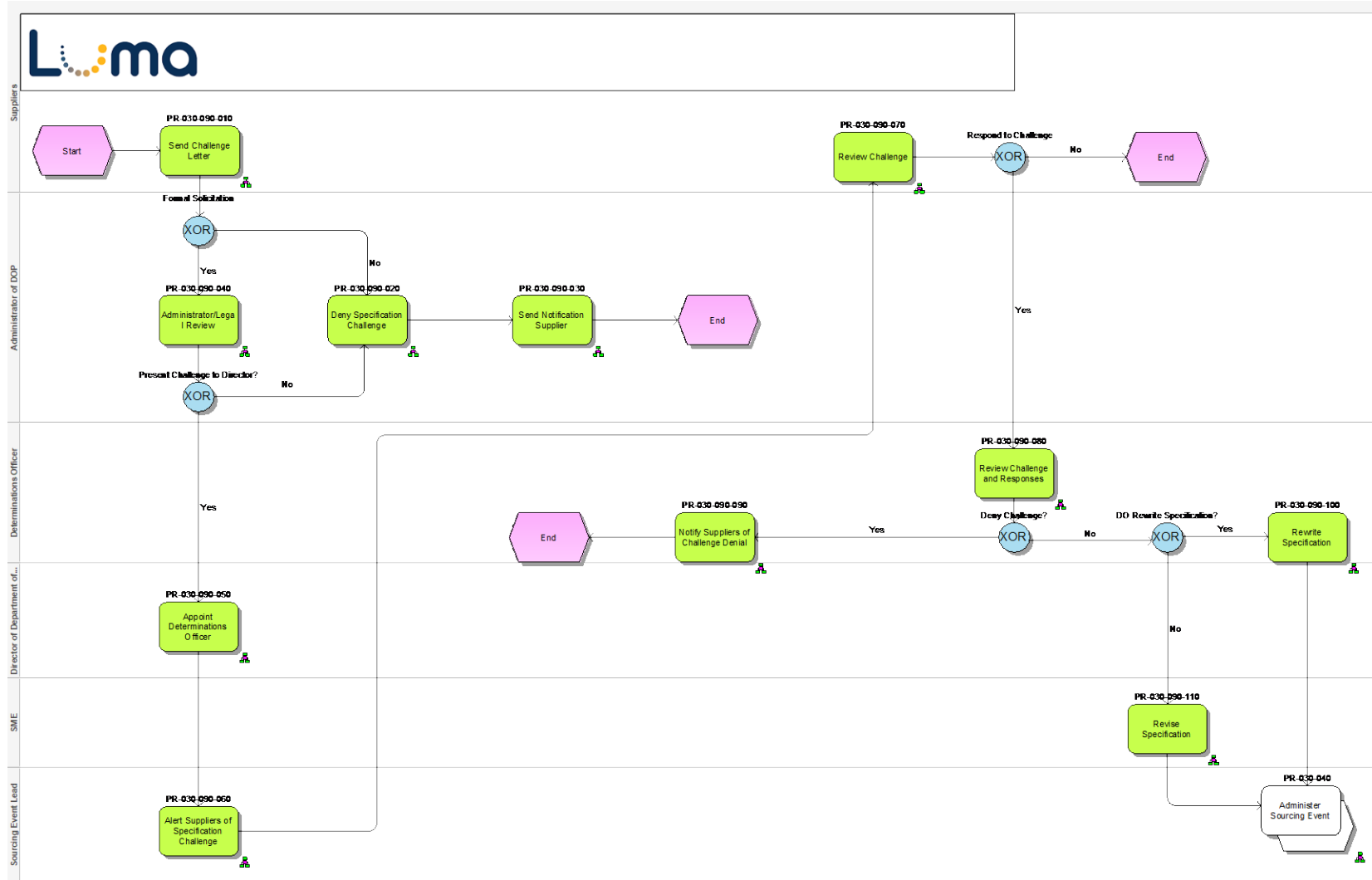
PR-030-070: Cancel Solicitation



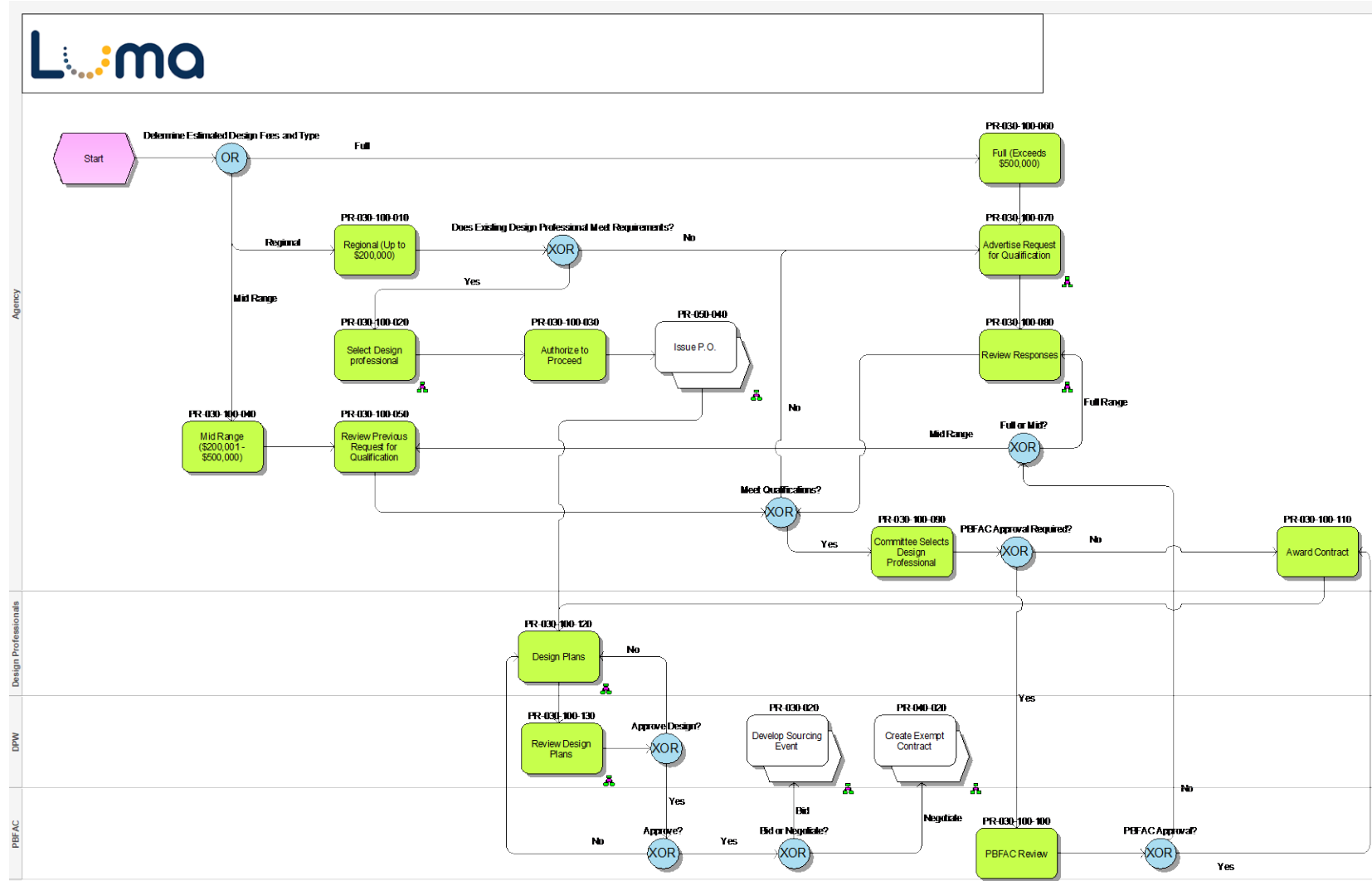
PR-030-080: Award Appeal



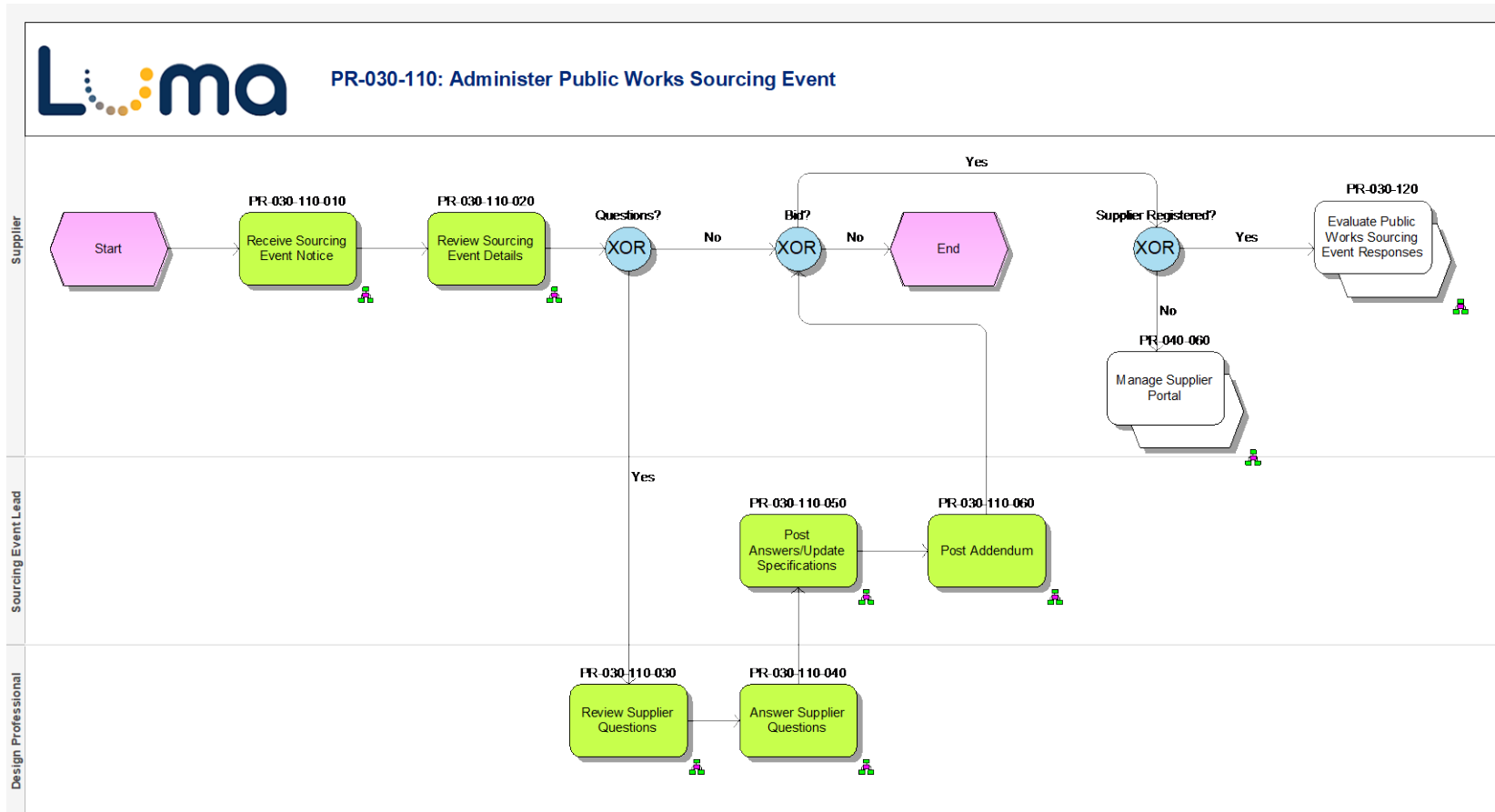
PR-030-090: Specification Challenge



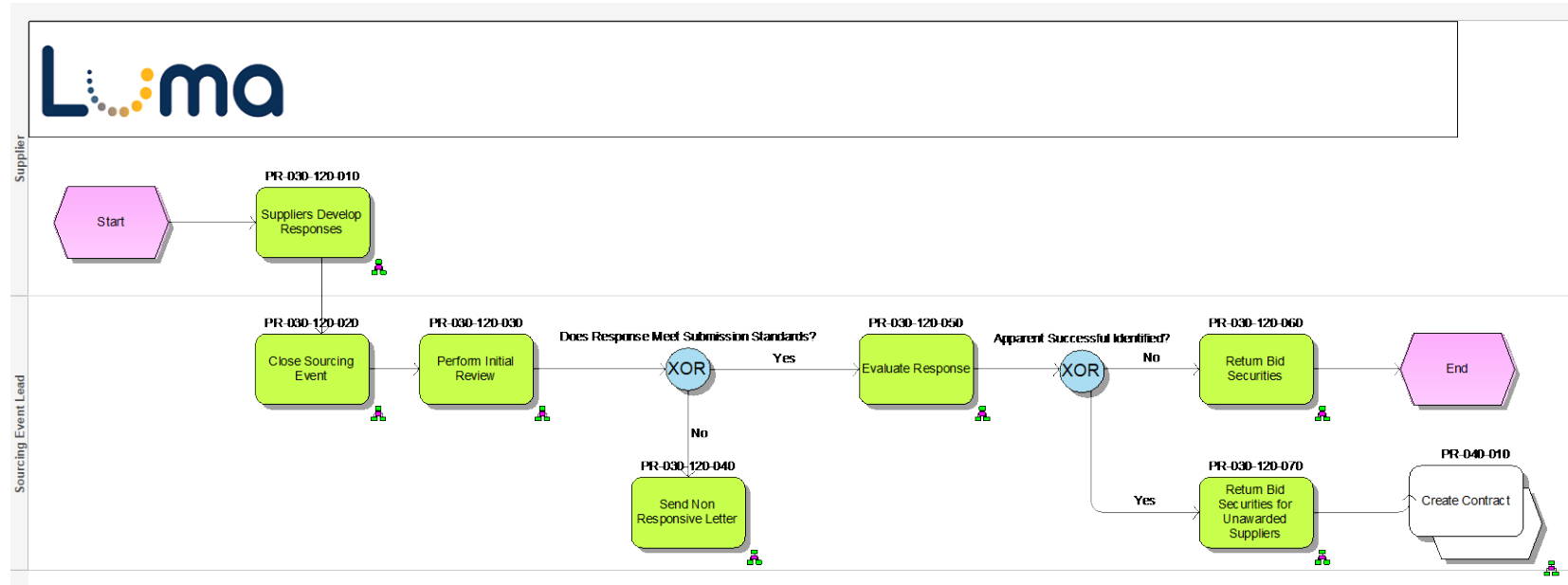
PR-030-100: Public Works Solicitation



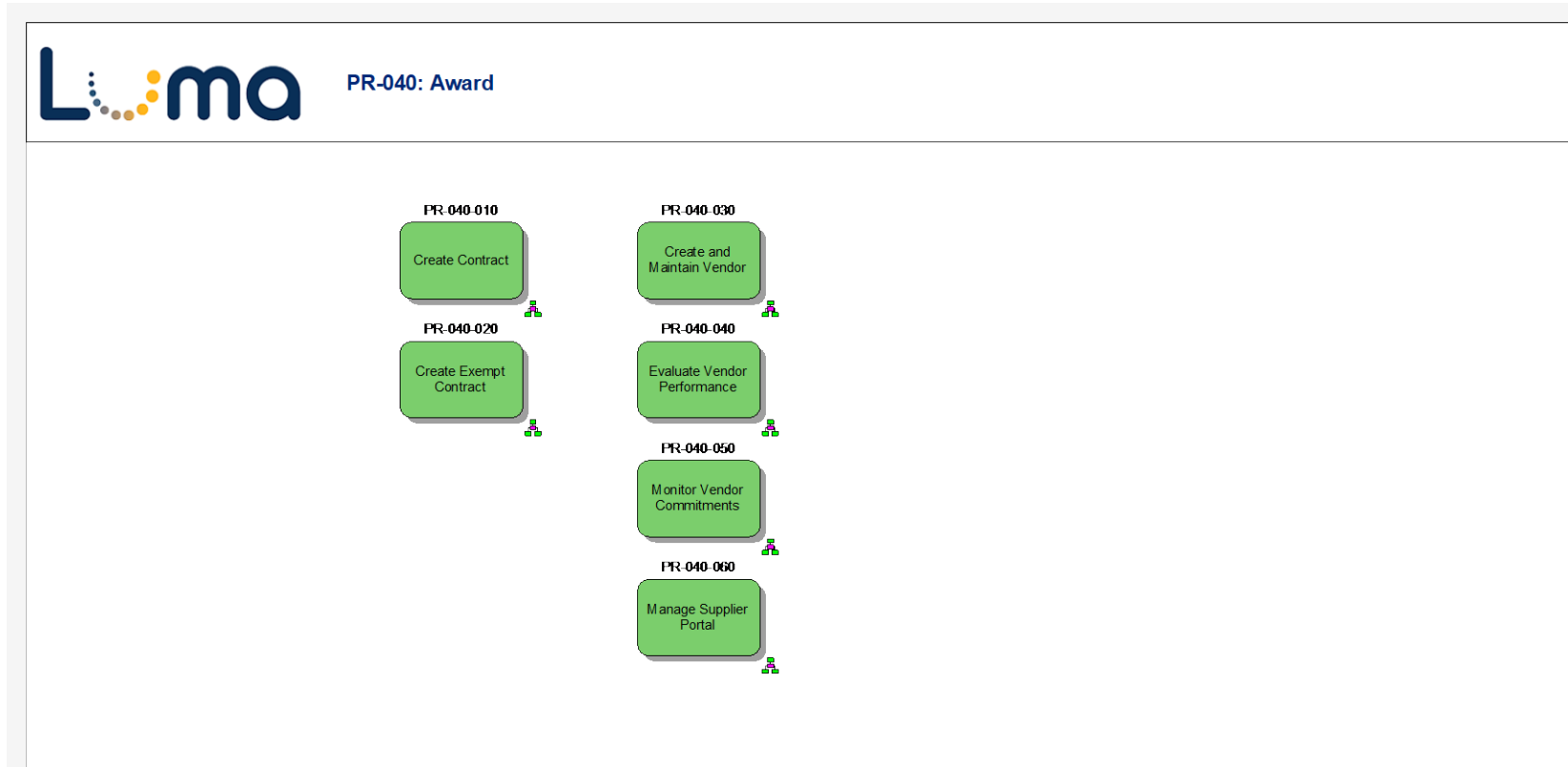
PR-030-110: Administer Public Works Sourcing Event



PR-030-120: Evaluate Public Works Sourcing Event Responses



PR-040: Award



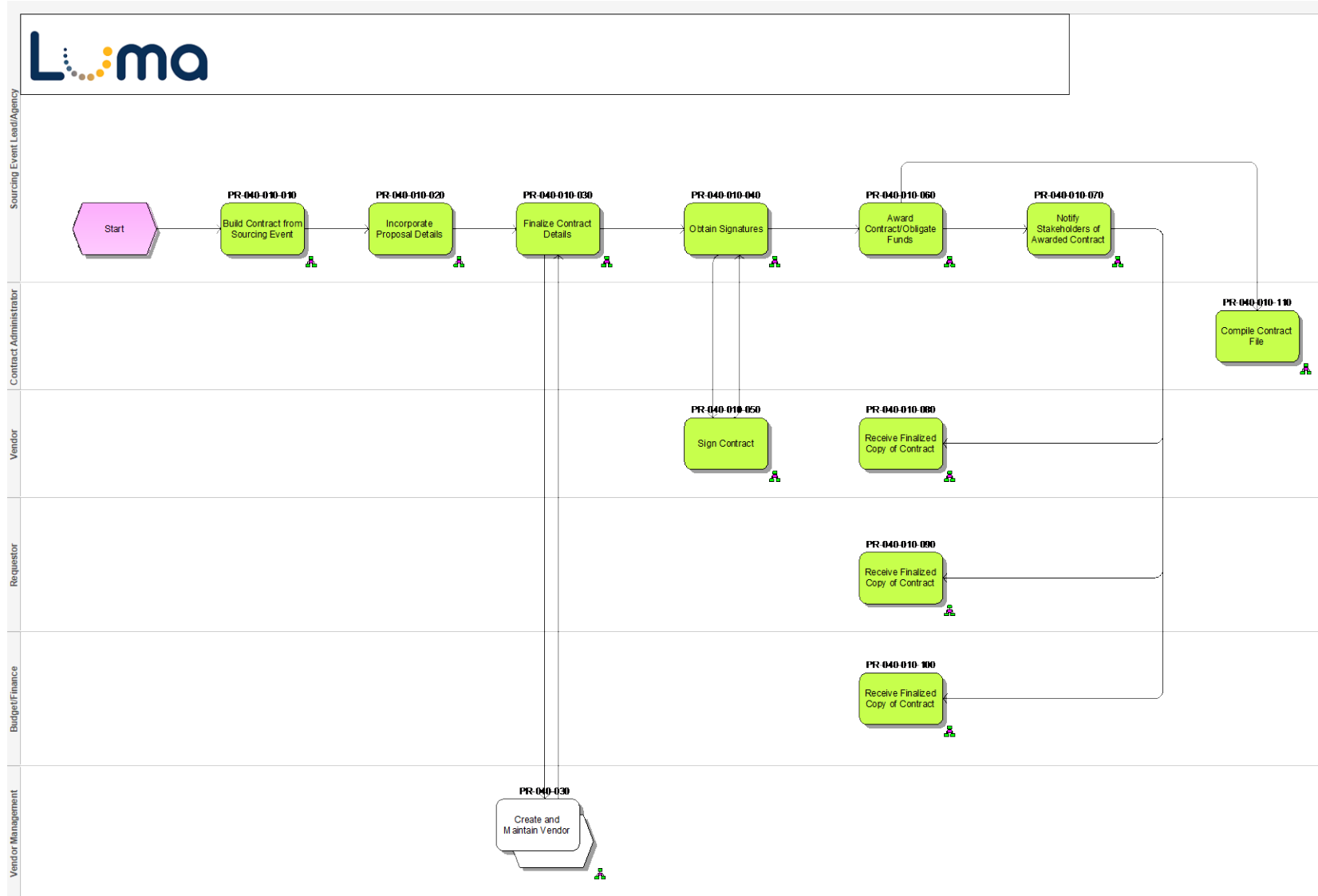
Overview of Subprocesses in this process

PR-040-010: Create Contract	This process describes the steps to create a contract from a sourcing event.
PR-040-020: Create Exempt Contract	This process describes steps taken to create a contract that is exempt from conducting a sourcing event.
PR-040-030: Create and Maintain Vendor	This process describes the steps to create and maintain a vendor. A vendor being any entity which is receiving payments from the state.
PR-040-040: Evaluate Vendor Performance	This process describes the steps for conducting periodic evaluation of vendor performance.

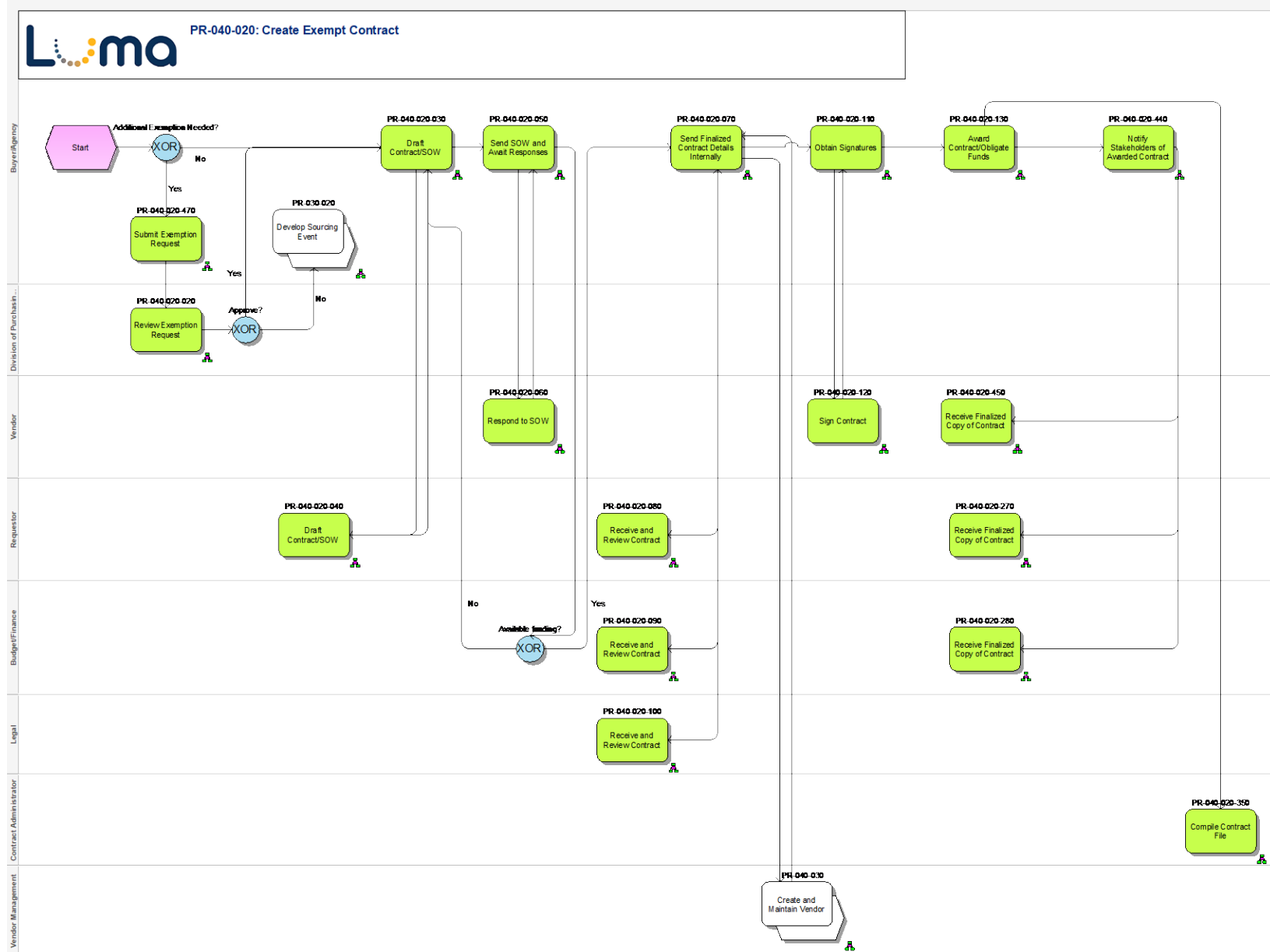


PR-040-050: Monitor Vendor Commitments	This process describes the steps to monitor a vendor's commitments related to an individual purchase order.
PR-040-060: Manage Supplier Portal	This process describes the steps to create and maintain a supplier's profile. A supplier being any entity which receives notification of business opportunities but is not currently in an ongoing agreement with the state.

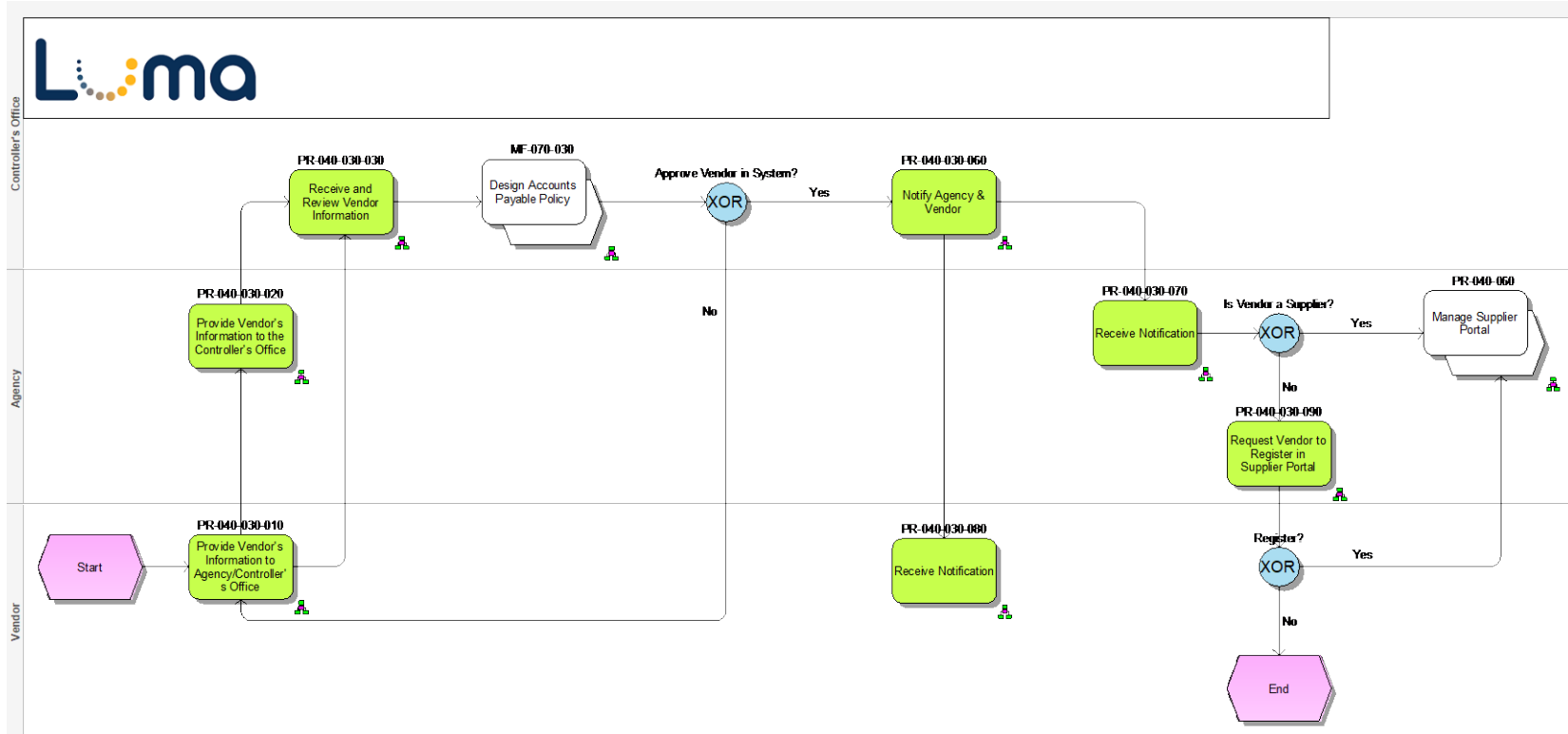
PR-040-010: Create Contract



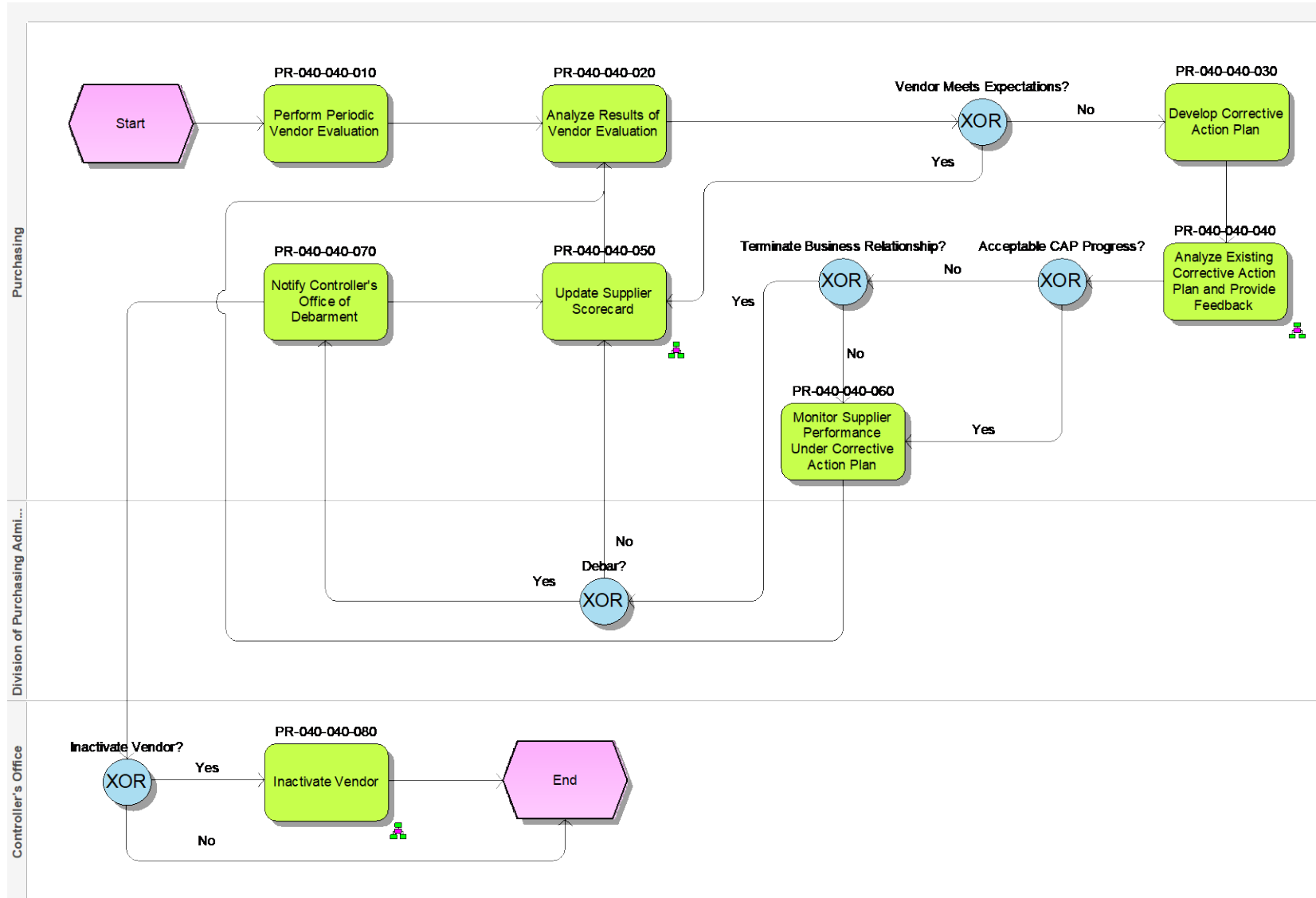
PR-040-020: Create Exempt Contract



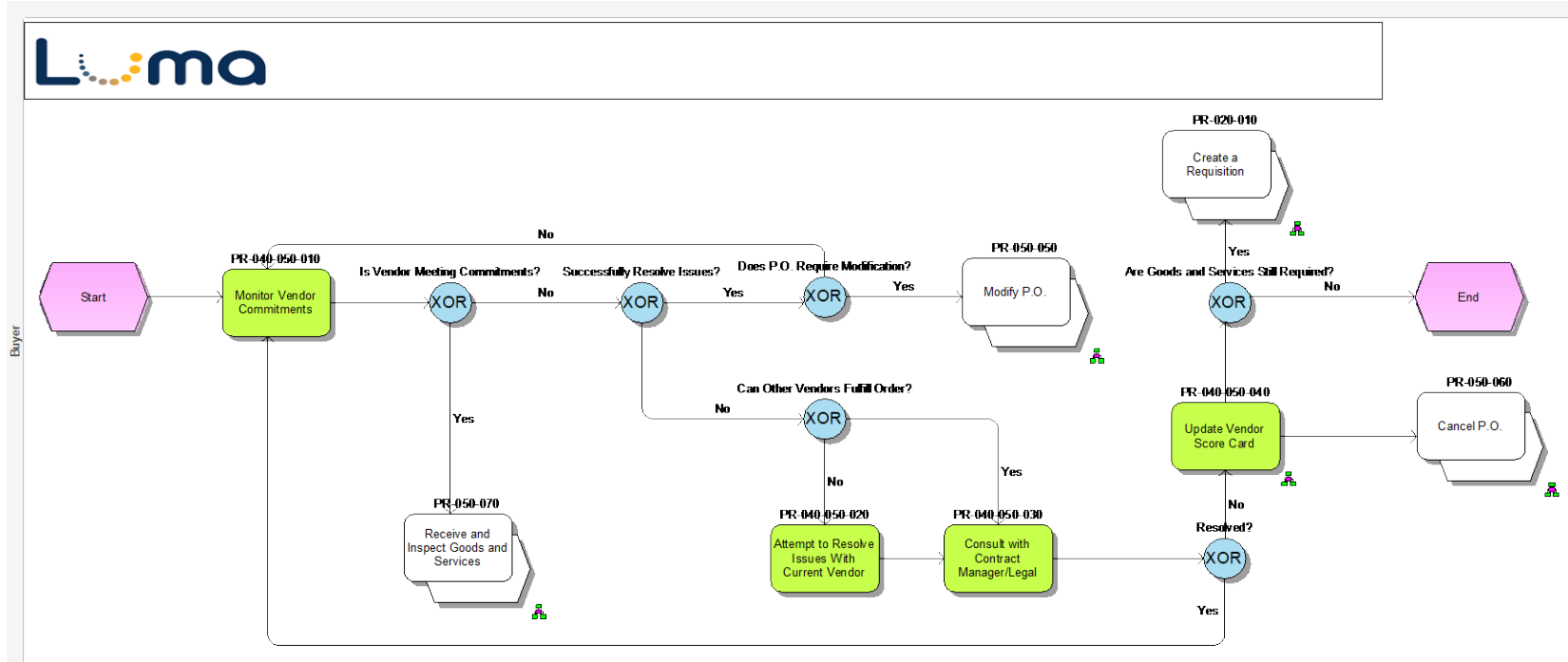
PR-040-030: Create and Maintain Vendor



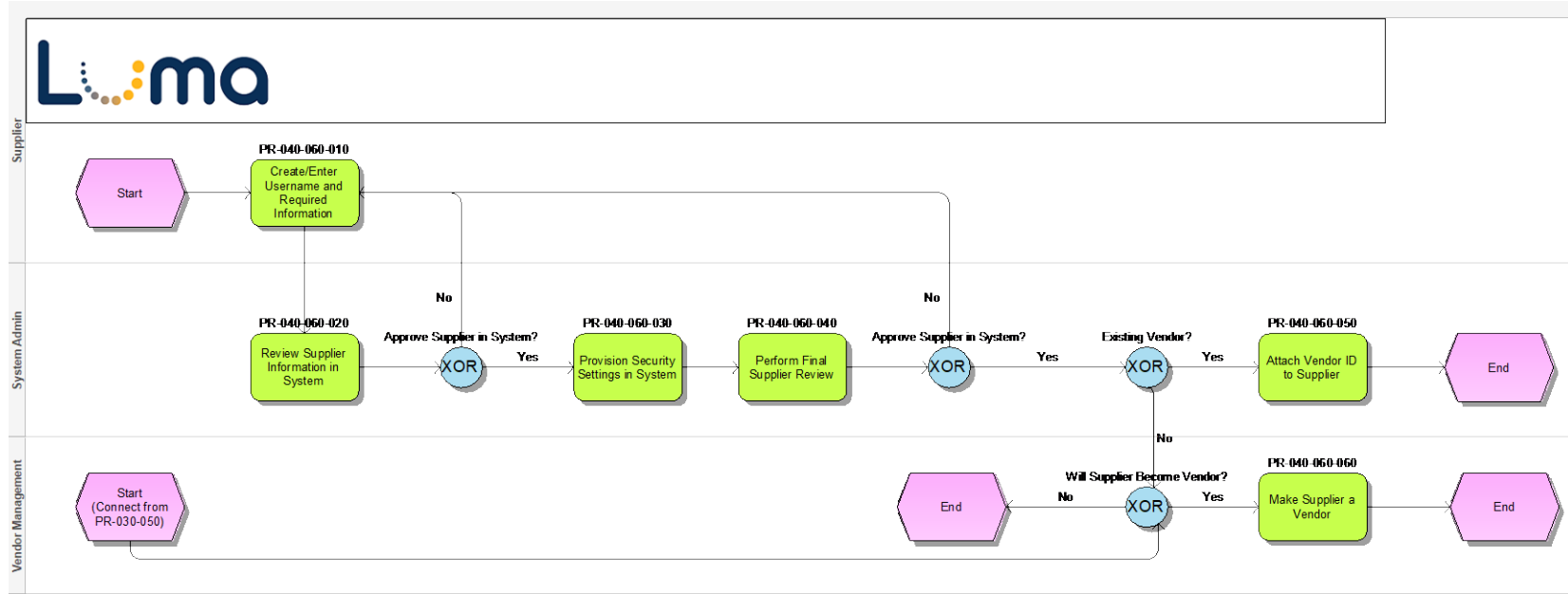
PR-040-040: Evaluate Vendor Performance



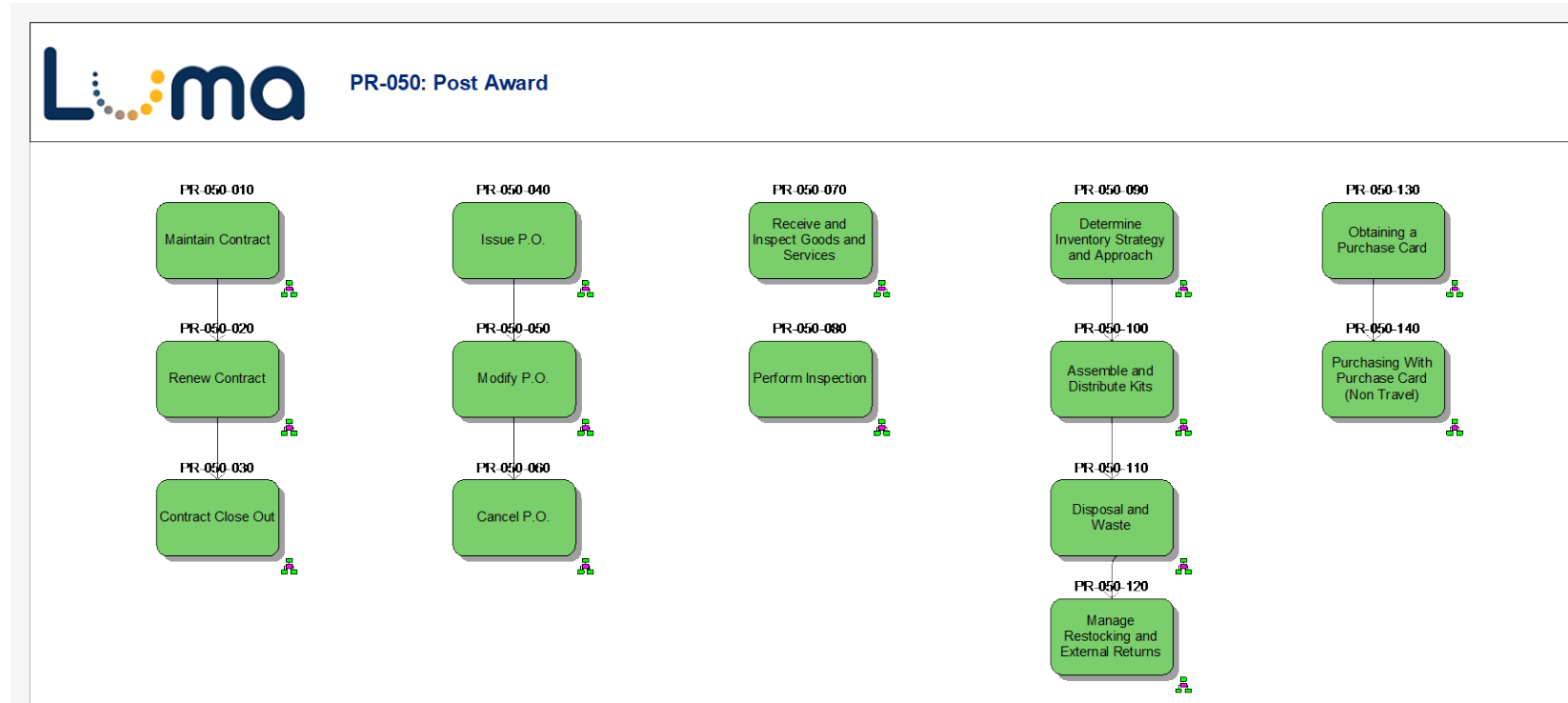
PR-040-050: Monitor Vendor Commitments



PR-040-060: Manage Supplier Portal



PR-050: Post Award

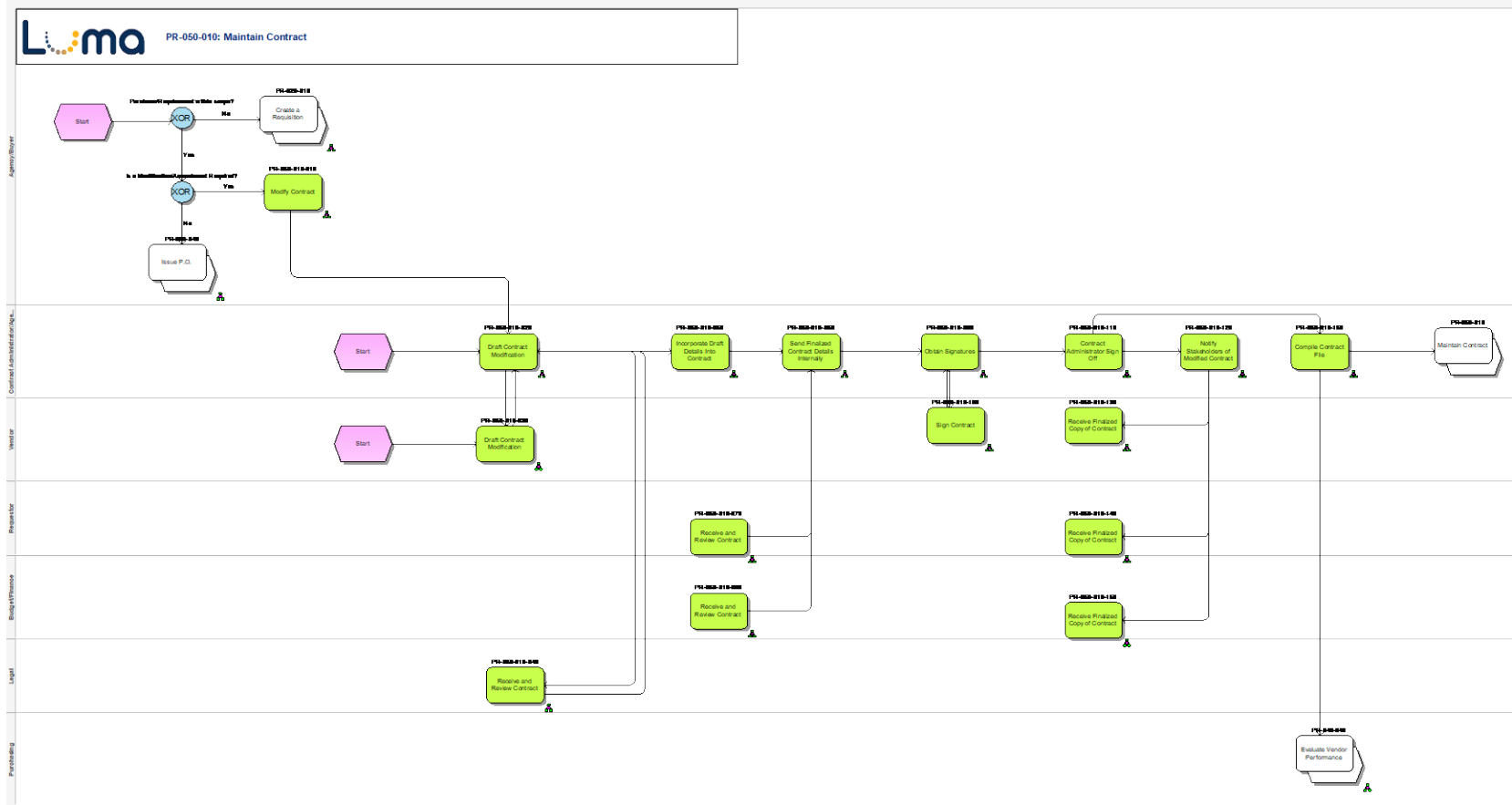


Overview of Subprocesses in this process

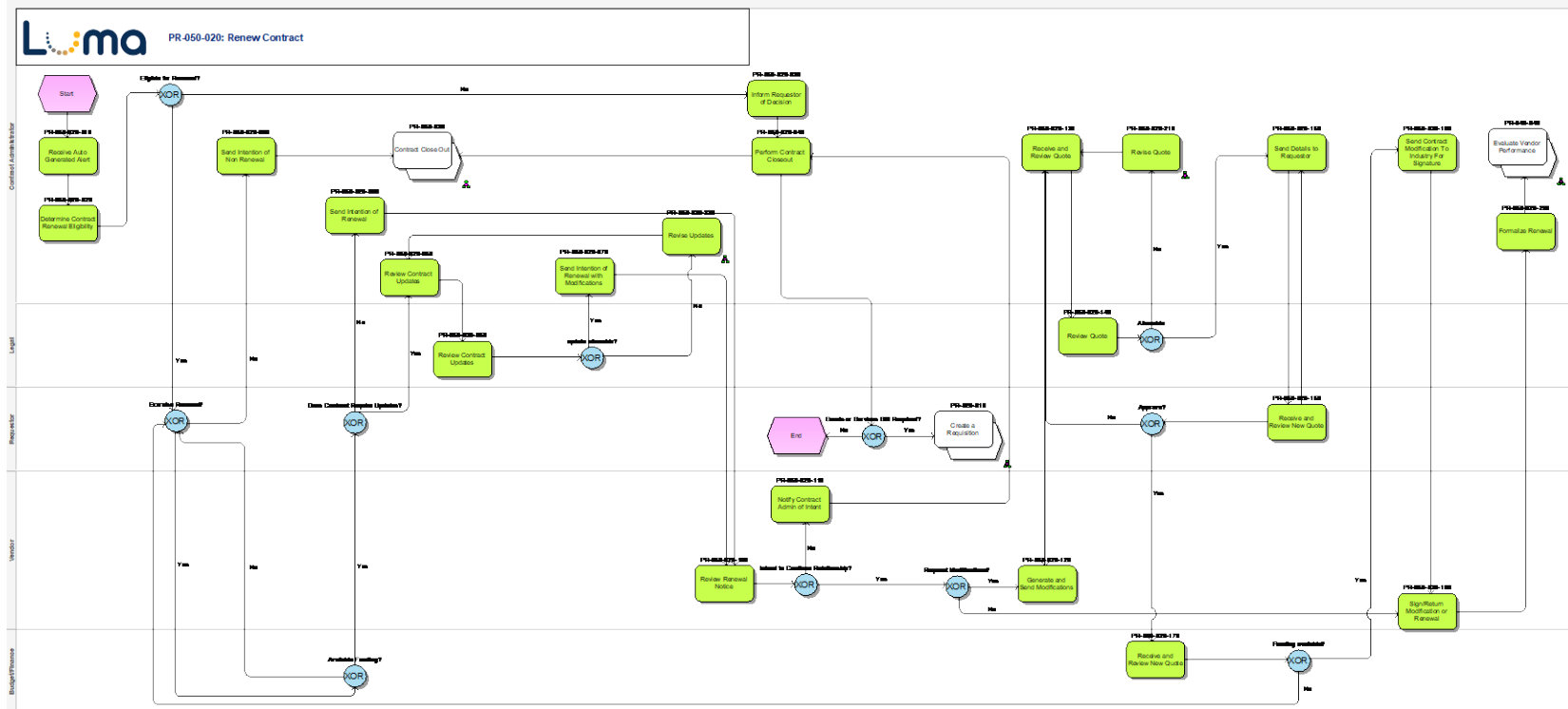
PR-050-010: Maintain Contract	This process describes the steps to maintain a contract including change orders, modifications, price changes, etc.
PR-050-020: Renew Contract	This process describes the steps to renew an existing contract.
PR-050-030: Contract Close Out	This process describes the steps to close out a contract.
PR-050-040: Issue P.O.	This process describes the steps taken to issue a purchase order.
PR-050-050: Modify P.O.	This process describes the steps taken to modify an existing purchase order.
PR-050-060: Cancel P.O.	This process describes the steps taken to cancel a purchase order.

PR-050-070: Receive and Inspect Goods and Services	This process describes the steps to receive goods at a warehouse or office. This includes returns for damaged goods, substituted goods, or incorrect quantities of goods.
PR-050-080: Perform Inspection	This process describes the steps to perform an inspection upon receipt.
PR-050-090: Determine Inventory Strategy and Approach	This process shows the requisite steps to develop an inventory strategy and approach.
PR-050-100: Assemble and Distribute Kits	This process shows the steps to request, assemble, and distribute kits.
PR-050-110: Disposal and Waste	This process describes the steps to dispose of hazardous, recyclable, donation eligible, and scrap or recall materials.
PR-050-120: Manage Restocking and External Returns	This process describes the steps to restock and return materials.
PR-050-130: Obtaining a Purchase Card	This process describes the steps required for an individual to obtain a purchase card.
PR-050-140: Purchasing With Purchase Card (Non Travel)	This process describes the steps for procuring good and services with a purchase card that includes verification and reconciliation of charges.

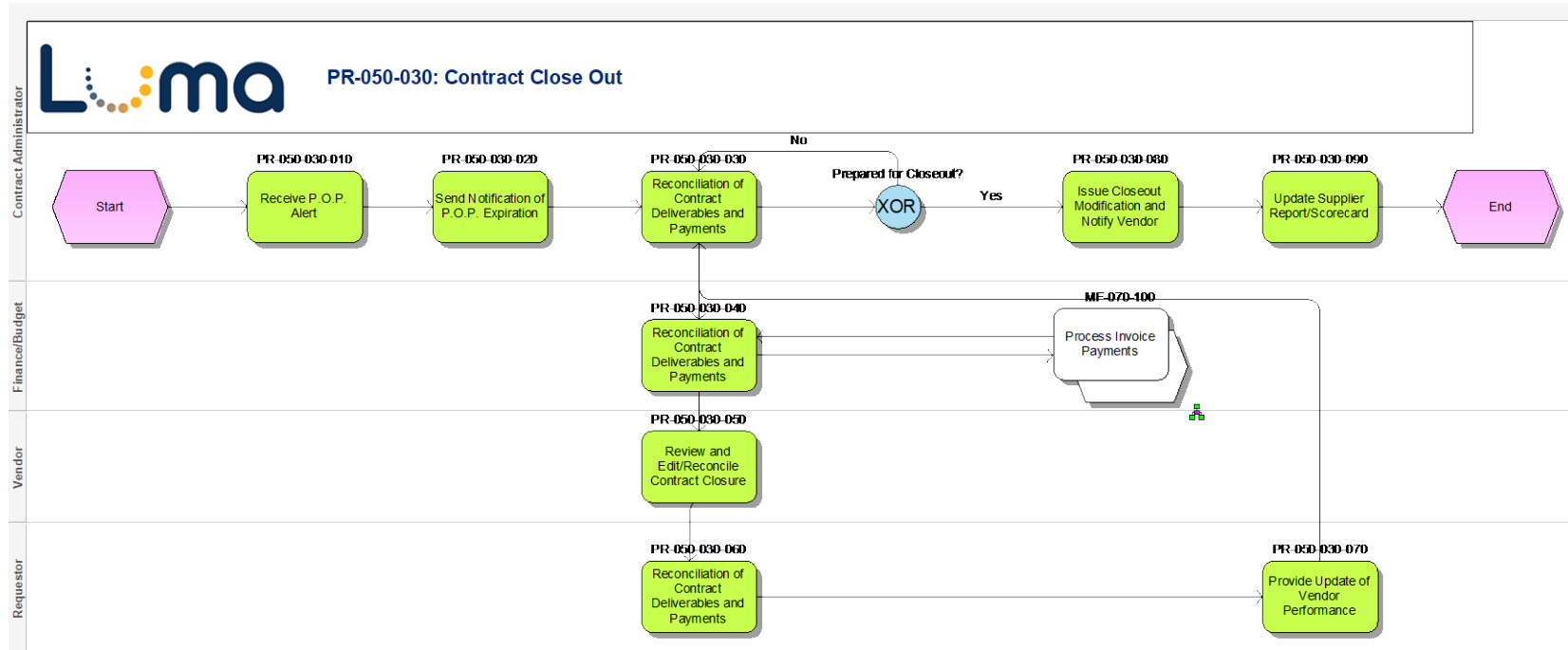
PR-050-010: Maintain Contract



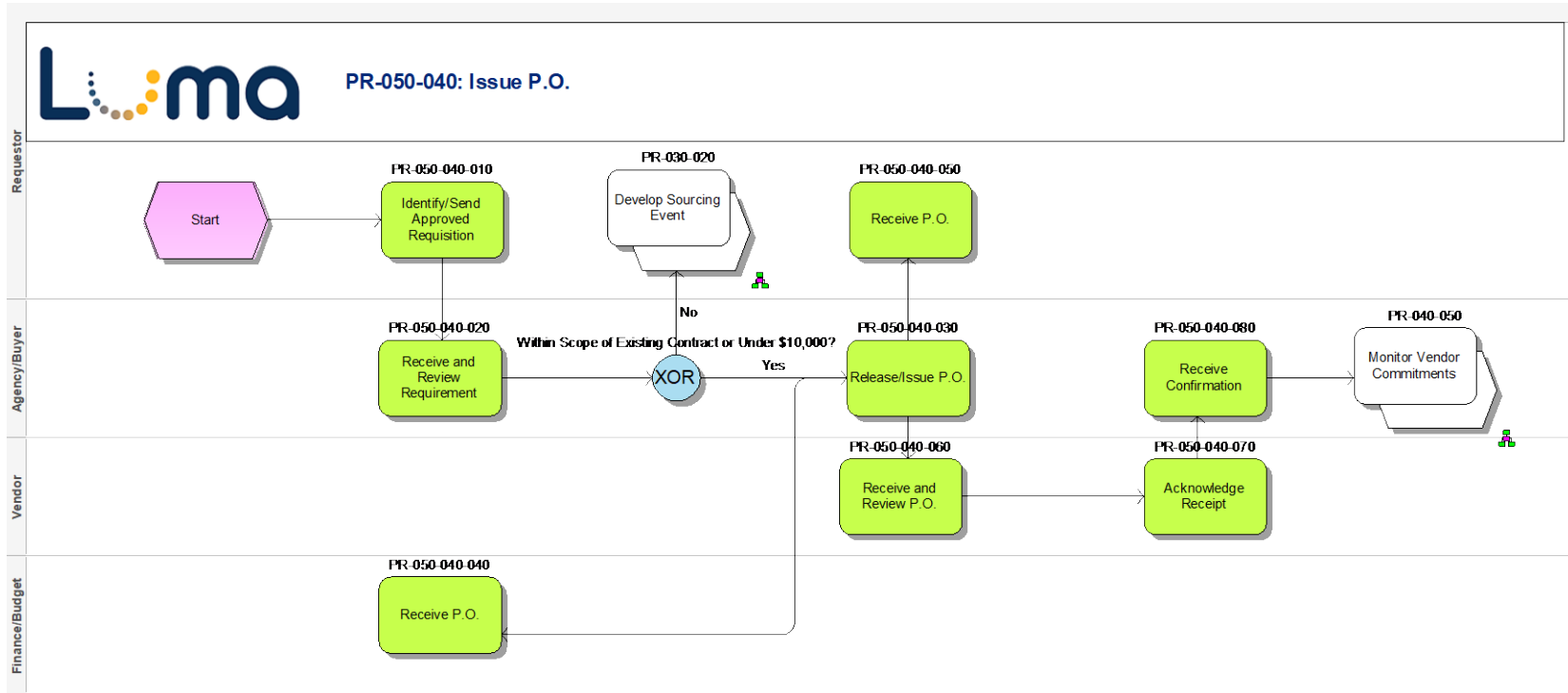
PR-050-020: Renew Contract



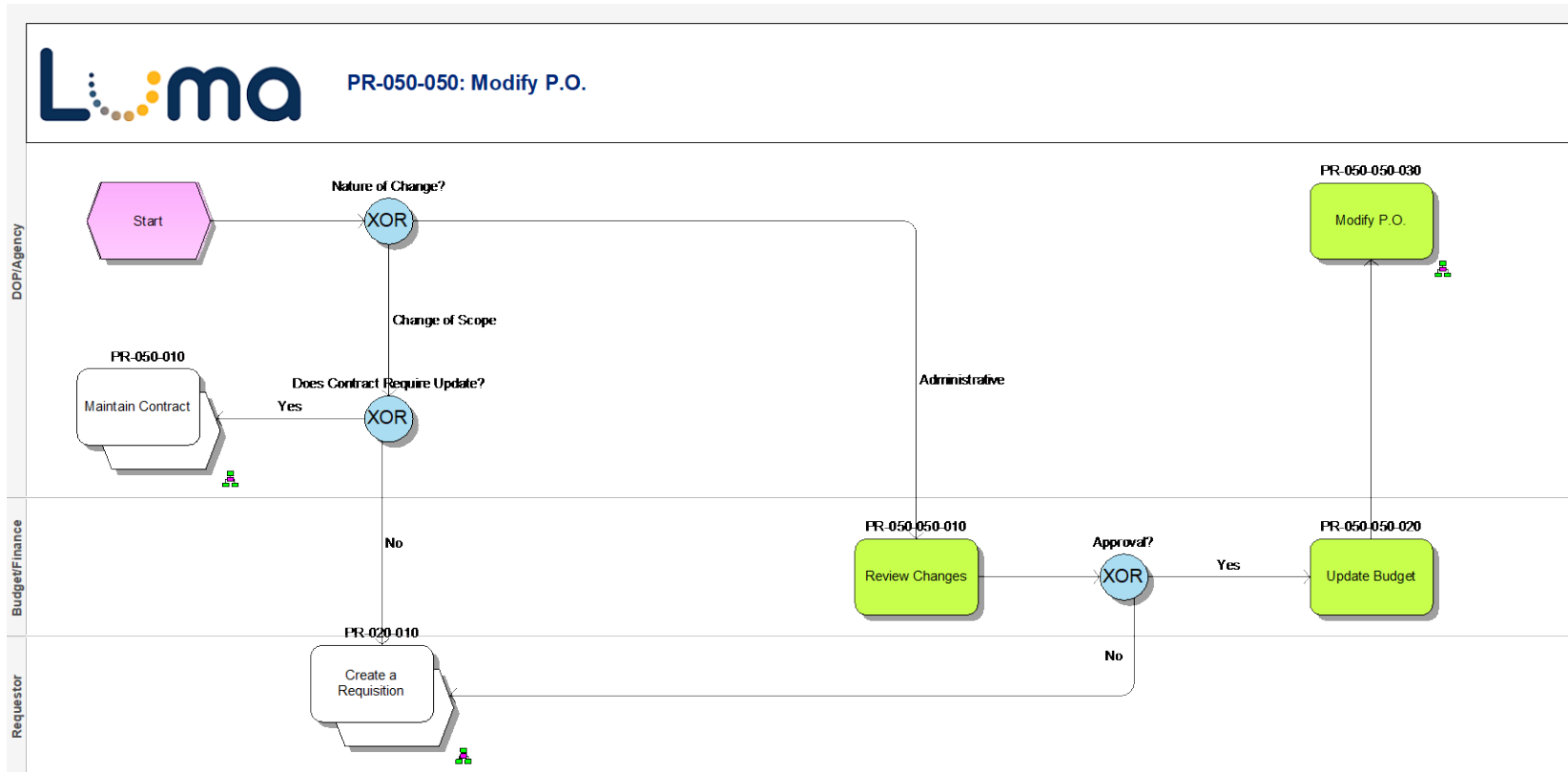
PR-050-030: Contract Close Out



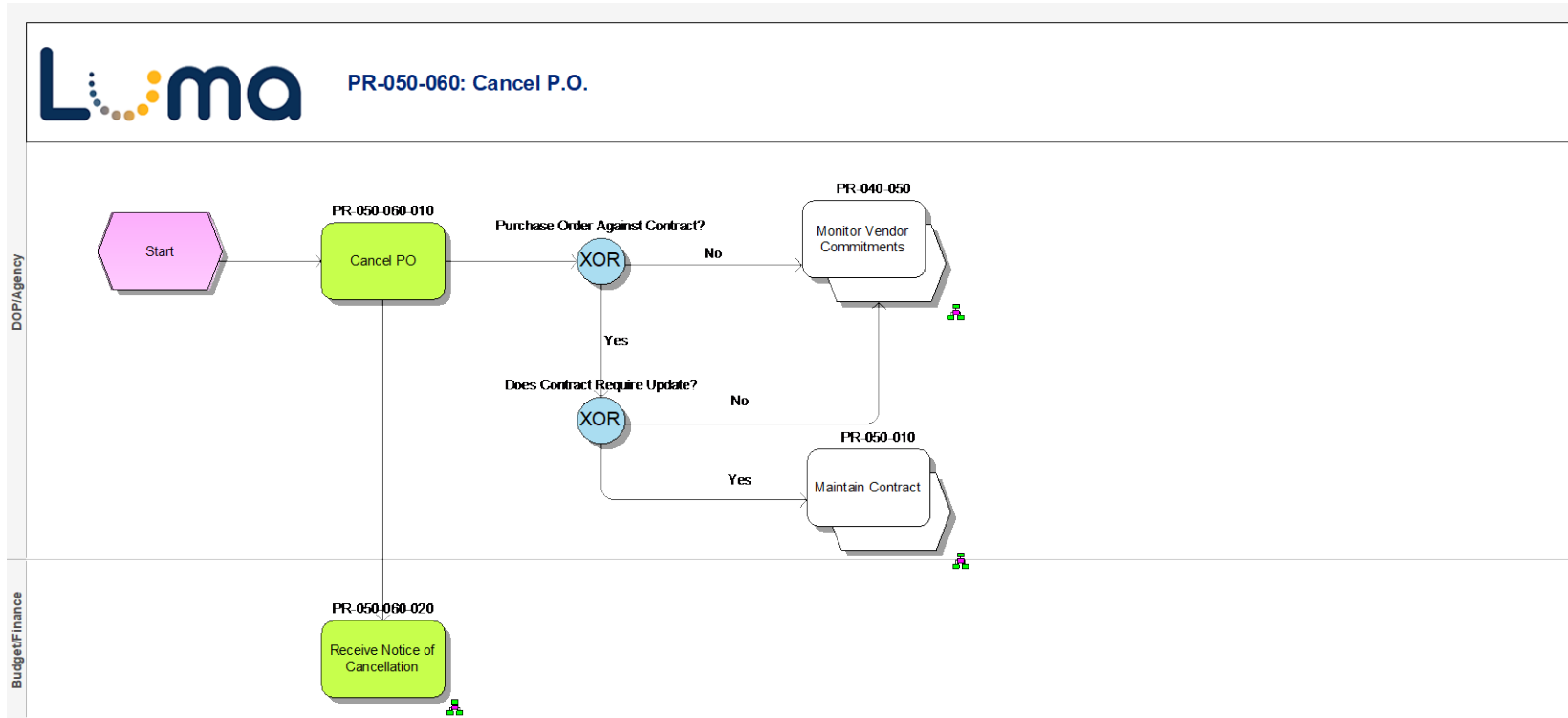
PR-050-040: Issue P.O.



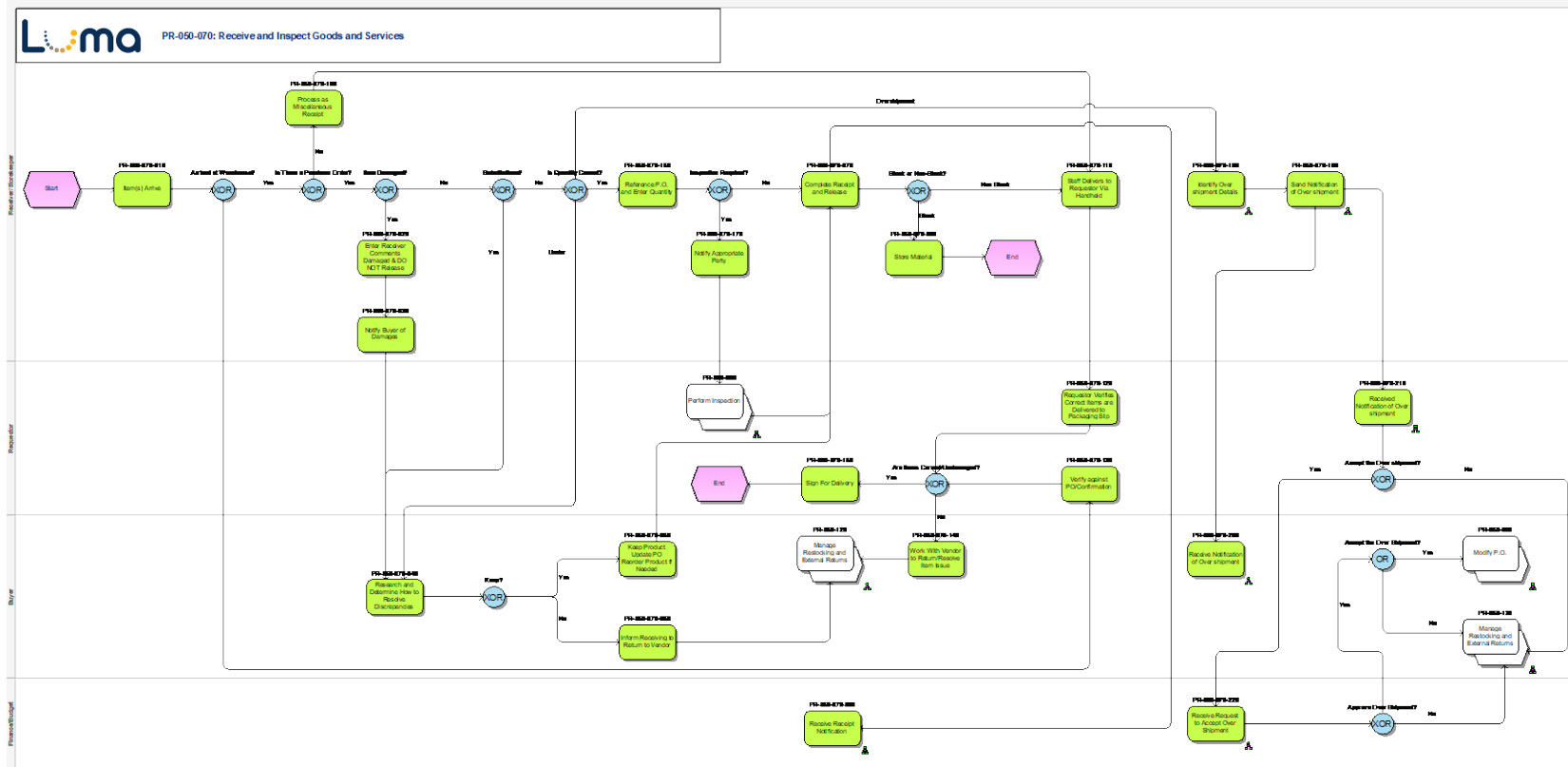
PR-050-050: Modify P.O.



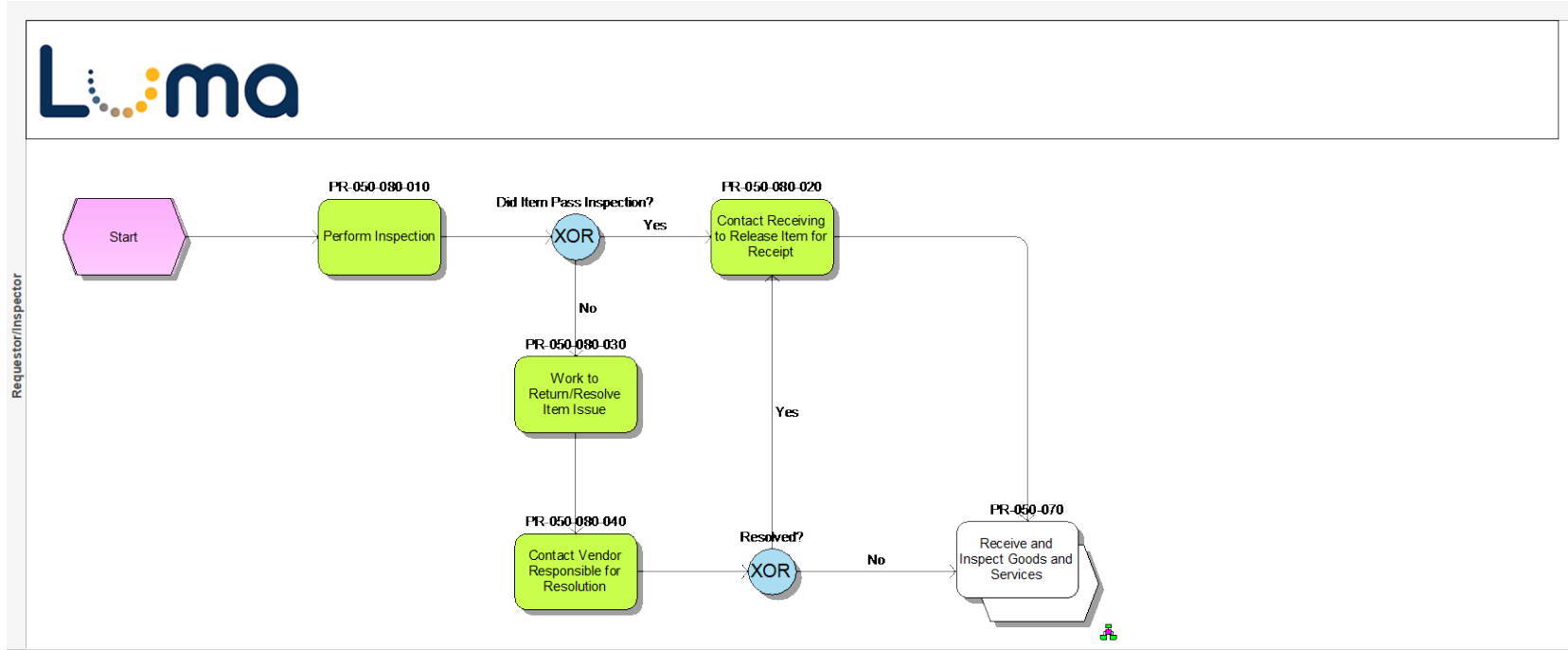
PR-050-060: Cancel P.O.



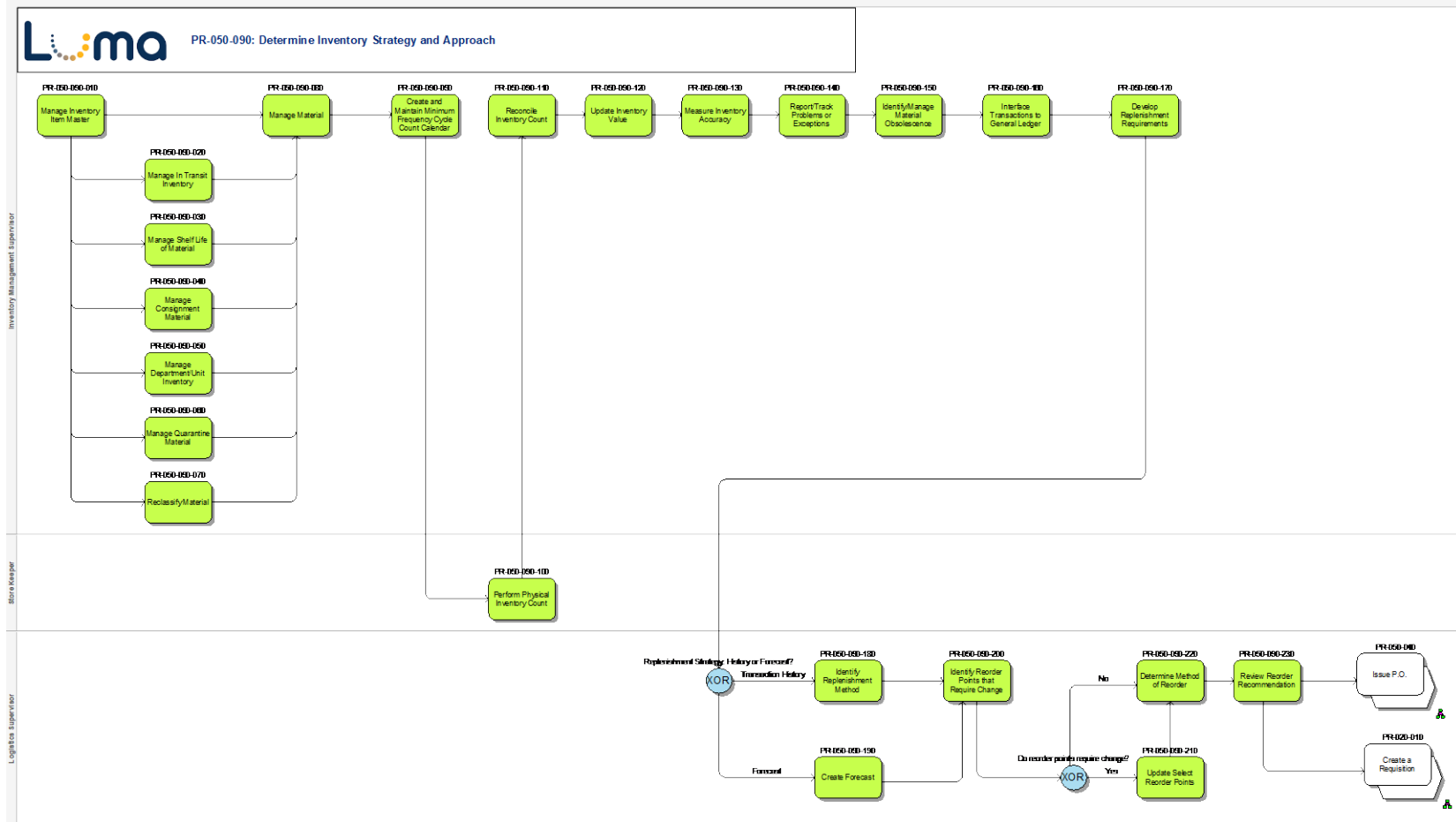
PR-050-070: Receive and Inspect Goods and Services



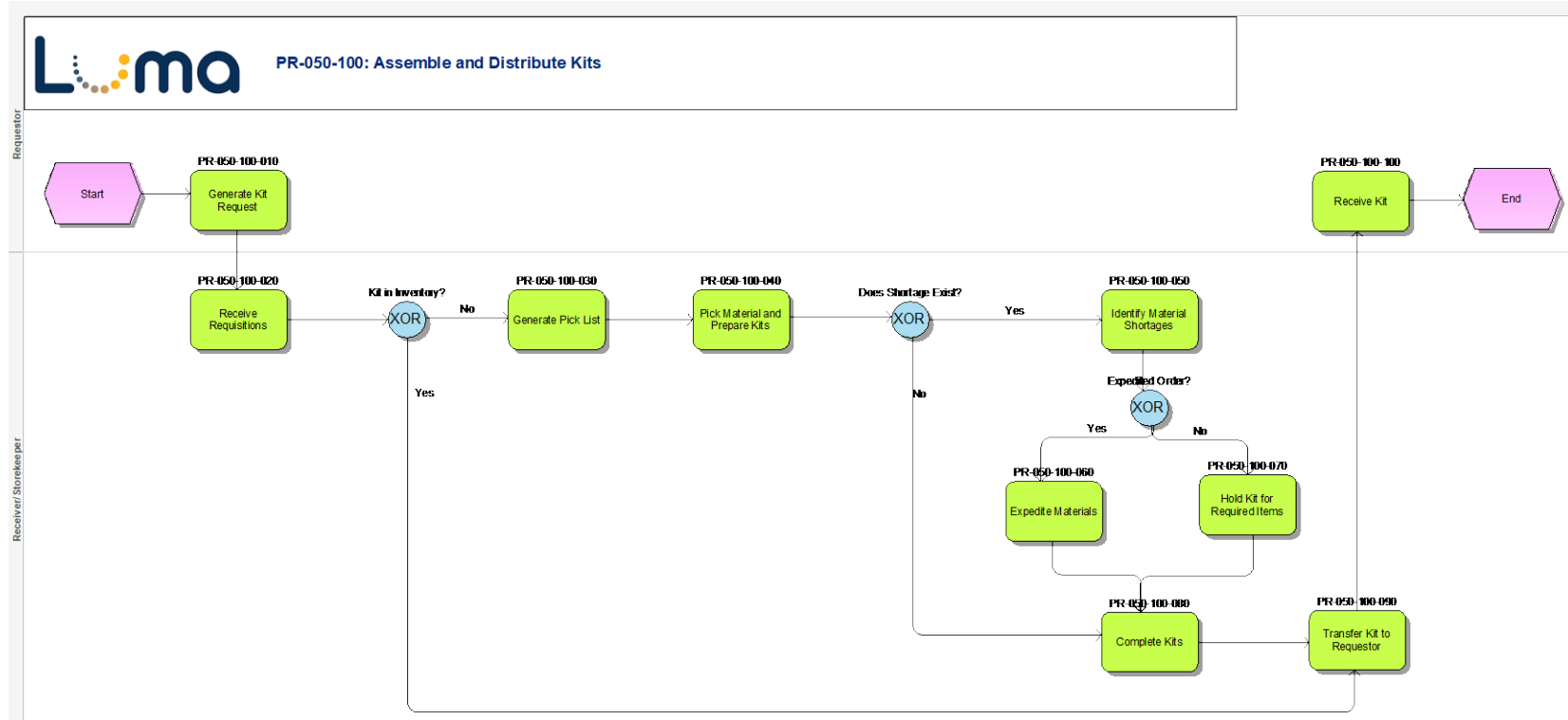
PR-050-080: Perform Inspection



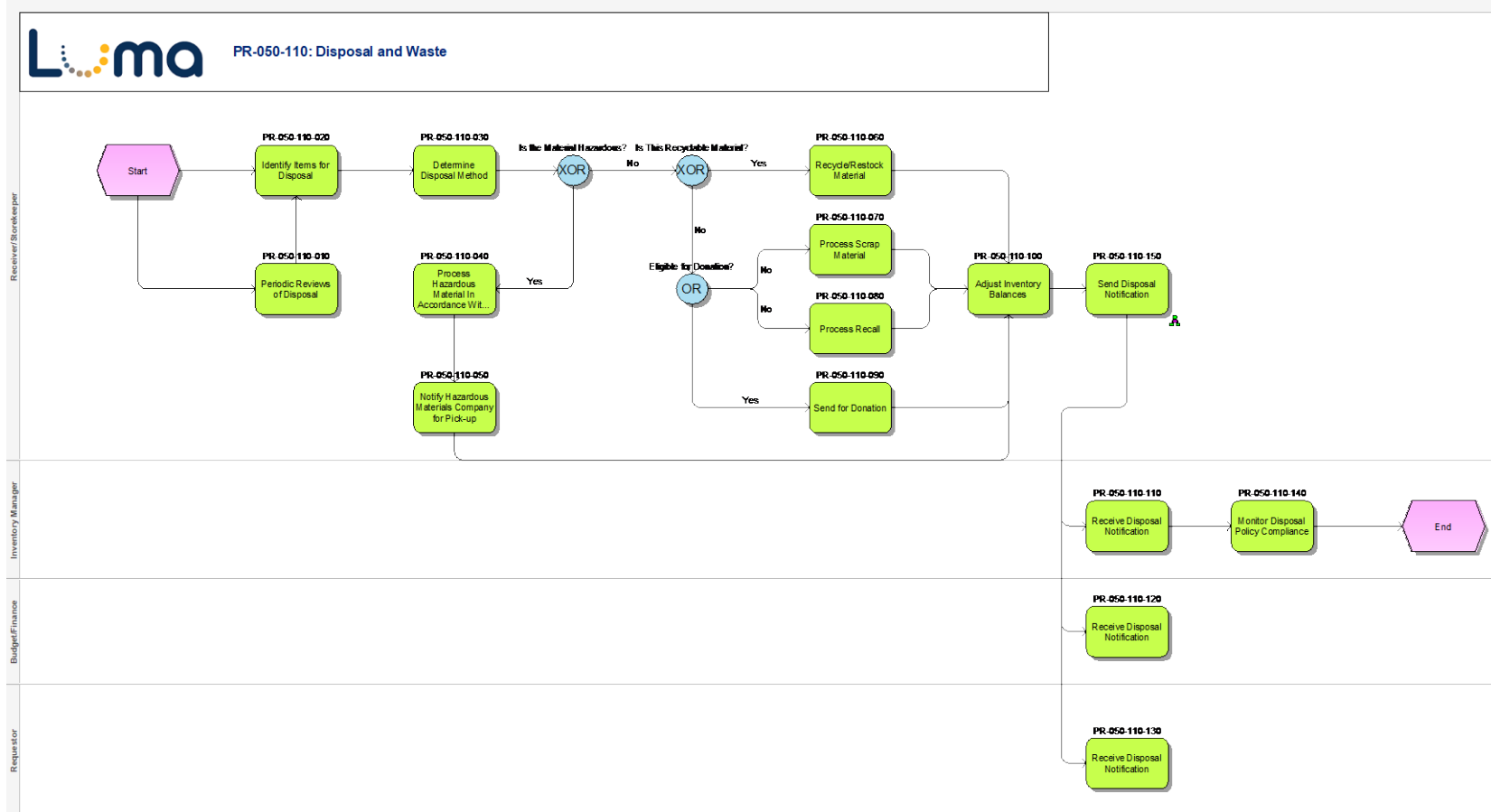
PR-050-090: Determine Inventory Strategy and Approach



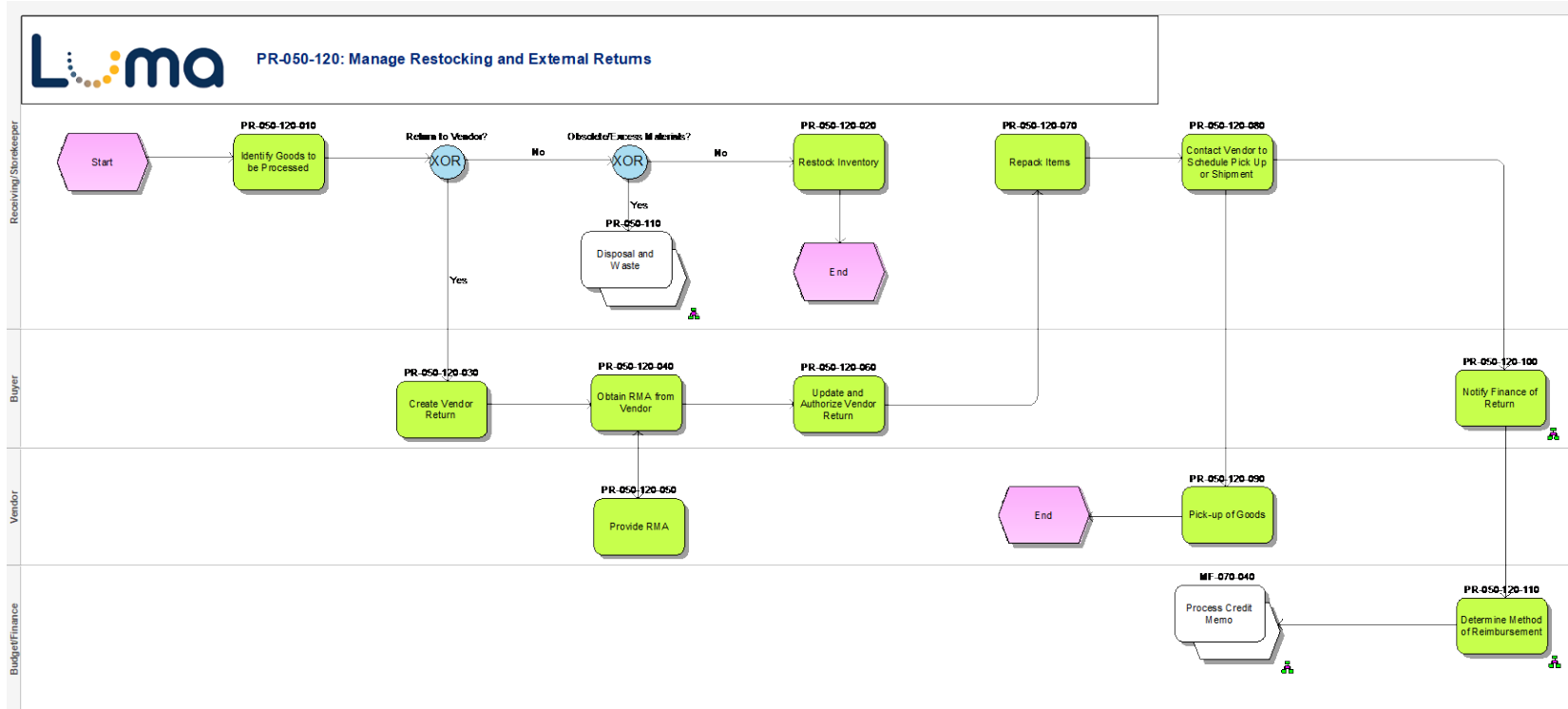
PR-050-100: Assemble and Distribute Kits



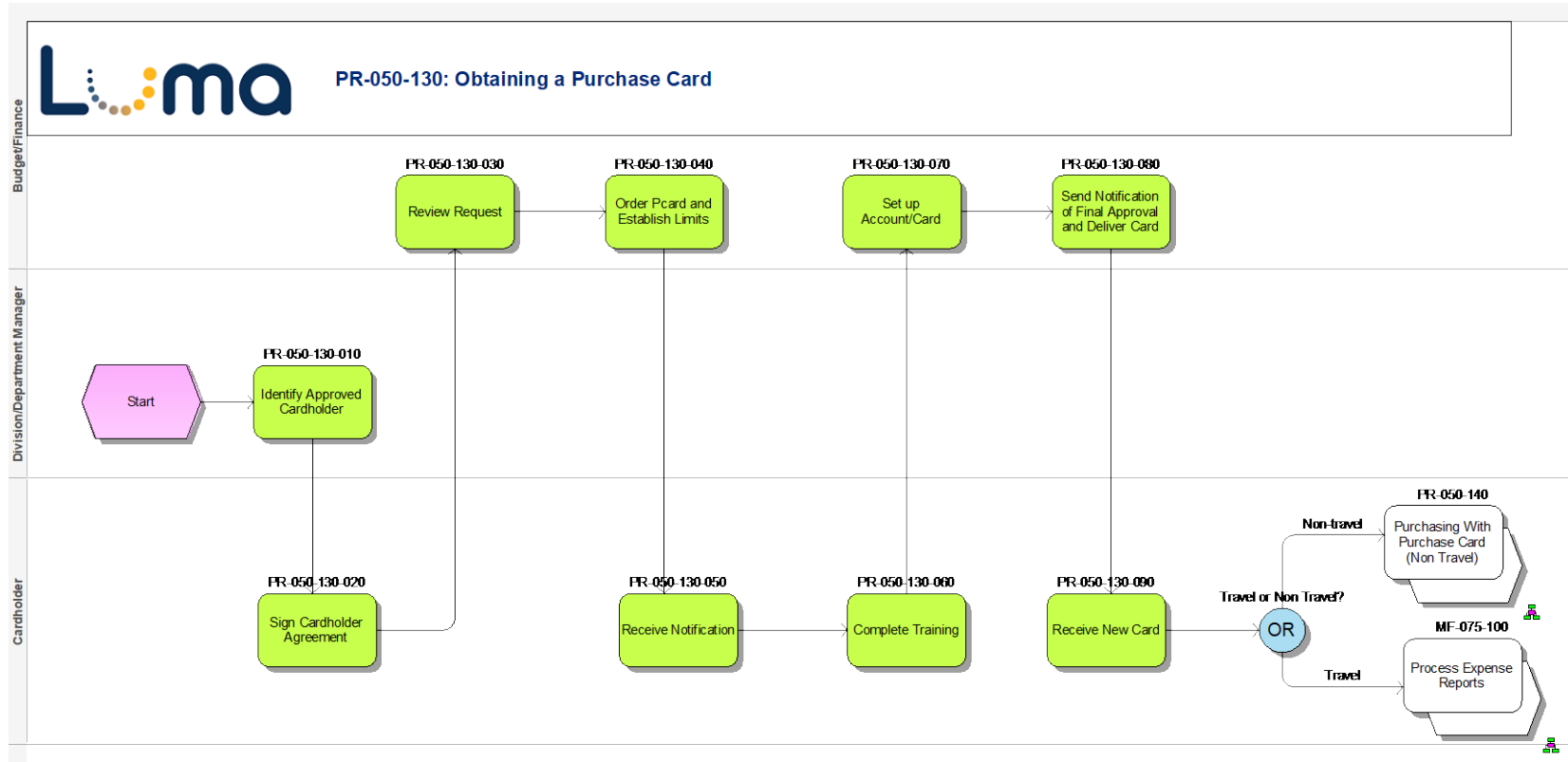
PR-050-110: Disposal and Waste



PR-050-120: Manage Restocking and External Returns



PR-050-130: Obtaining a Purchase Card



PR-050-140: Purchasing With Purchase Card (Non Travel)

