

## IPOPS Actions Requiring Agency Approval

**NOTE: (\*) Donated Leave forms must be received at DSP  
by the Agency Approval Deadline**

Pay Date	Agency Approval Deadline (*)	Pay Period Effective Dates	
		Begin Date	End Date
01/01/22	12/10/21	12/01/21	12/31/21
02/01/22	01/12/22	01/01/22	01/31/22
03/01/22	02/10/22	02/01/22	02/28/22
04/01/22	03/16/22	03/01/22	03/31/22
05/01/22	04/15/22	04/01/22	04/30/22
06/01/22	05/13/22	05/01/22	05/31/22
07/01/22	06/17/22	06/01/22	06/30/22
08/01/22	07/14/22	07/01/22	07/31/22
09/01/22	08/15/22	08/01/22	08/31/22
10/01/22	09/12/22	09/01/22	09/30/22
11/01/22	10/14/22	10/01/22	10/31/22
12/01/22	11/10/22	11/01/22	11/30/22